

Welshampton and Lyneal Parish Council

Draft Minutes of the Meeting of the Parish Council held on Wednesday 10 June 2026, at Welshampton Parish Hall, starting at 6.30pm

Formal Meeting

Present:

Councillors: Cllrs Karen Bland (Chair), Mike Dinsdale, Kathryn Holland, Jean Sanders, Sheila Stringer, Chris Symes and Guy Wellsbury

Shropshire Councillor: Sarah Marston

Clerk: Carole Warner

Members of Public: None

85/26 Public Participation Period

Jean Sanders spoke in connection with her application to be co-opted as a Parish Councillor for the Welshampton Ward. She confirmed she met the criteria to become a Parish Councillor and answered questions from Councillors.

86/26 Apologies for absence

Cllr Lawrence Houghton MBE (accepted)

87/26 Minutes:

The minutes of the Annual Meeting held on 13 May 2026 were approved and signed following correction that Cllr Holland was in attendance and 2 spellings in minute 80/26.

88/26 Disclosable Pecuniary Interests

a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

Cllr Wellsbury declared an interest in items 7b i and ii (Planning),

b. To consider any requests for Dispensation

None

c. Members were reminded that they are required to declare any acceptance of gifts and hospitality.

None

89/26 Nomination for Co-option

Resolved: Following proposal and seconding, Jean Sanders was unanimously elected as Parish Councillor for the Welshampton Ward. Cllr Sanders signed her declaration of acceptance of office and joined the meeting.

90/26 Shropshire Council Member's Report

Cllr Marston highlighted key aspects of the report including the initial stages of the review of the Shropshire Local Plan to 2046. Councillors thanked Cllr Marston for her comprehensive report.

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
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91/26 Development in the Parish

a. **Decisions Received:**

None

Cllr Wellsbury left the meeting

b. **Applications Received:**

- i. 26/01857/FUL Hampton Grange, Hampton Wood, SY12 0NL
Extension and refurbishment to an existing residential dwelling
It was resolved there were no objections to the application
- ii. 25/02655/EIA Zone 5, Wood Lane Quarry, Spunhill, Ellesmere
South-easterly extension to Wood Lane Quarry (Zone 5)

It was agreed not to submit a response at this time.

Cllr Wellsbury rejoined the meeting

c. **Shropshire Local Plan to 2046 Scoping Consultation**

The consultation was noted but it was agreed not to submit comments at this time.

92/26 Parish Clerk's Report

a. **Parish Council Performance Review**

The Clerk thanked Councillors for completing the review. An analysis of the results would be shared at the next meeting.

b. **Council Statements on website**

The Clerk confirmed draft Statements had been prepared. She would circulate for comments in preparation for review at a future meeting

c. **Clerk Training – 14 May and 2 June**

The Clerk briefed Councillors on the 2 training sessions she had attended.

d. **Data Protection Policy and Procedures**

The Clerk confirmed draft Statements had been prepared. She would circulate for comments in preparation for review at a future meeting

e. **Newsletter**

The Clerk confirmed she was working with Cllr Holland on the next edition.

f. **Correspondence**

The Clerk updated Councillors on responses to recent Council correspondence.

g. **Chairs Networking Meeting**

It was agreed that attendance of the networking meeting would be offered to all Councillors, not just the Chair, so that the Council had a presence at meetings.

h. **Annual Report**

The Chair offered to assist the Clerk in preparing the Report.

93/26 Financial Matters:

a. **Balances for information**

Noted.

b. **Outstanding accounts**

The following accounts were approved:

C Warner	£1,017.90
HMRC	£830.21
SNR ENG Ltd	£693.60
Highline Electrical	£411.60

c. **Bank reconciliation**

Cllr Stringer reported she had agreed and signed the bank reconciliation

d. **Electricity**

The Clerk advised she was liaising with Shropshire Council regarding the price of unmetered supplies.

e. **Welshampton Parish Hall Car Park**

The Clerk advised she was progressing this project.

f. Internal Auditor 2026/2027

The Clerk recommended an Internal Auditor be appointed earlier in the financial year. Councillors reviewed the work completed by the Internal Auditor for 2025/2026.

Richard Harper was appointed as Internal Auditor for 2026/2027.

94/26 Climate Change, Sustainability and Biodiversity

a. Working Group

Cllr Holland confirmed the joint event with Welshampton Church of England Primary School was to take place on Monday 15 June.

95/26 Parish Strategy and Action Plans

a. Communication with local businesses

It was agreed an article would be included in a future newsletter to encourage feedback from local businesses as to their needs and how the Council could support.

b. Website

The Clerk confirmed a draft website had been developed and she was reviewing it.

96/26 Councillor Reports

Notes from the recent SALC North Committee meeting had been circulated to Councillors.

97/26 Parish Matters

a. Shropshire Council Library Service

The recent update from Shropshire on the service was noted.

b. 'Age-friendly Town and Parish Councils'

The Clerk highlighted this guidance and hoped it would help the Council in identifying projects/services for the Parish.

c. Colemere Liaison Group

The Clerk advised work had commenced on improvements/repairs around Colemere

d. Shropshire Council Partnership working

The Clerk updated Councillors on the latest position and that the Council would continue to liaise with Shropshire Council but with no commitment to taking on services/assets.

98/26 Highways.

The Clerk advised she was seeking an update on the proposed Spunhill improvements.

99/26 Date of future meeting and agenda items – 8 July 2026

100/26 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 as publicity would be prejudicial to the public interest by reason of the inclusion of the personal and commercial business to be transacted.

101/26 Planning Enforcement

The Clerk updated Councillors on sites she had been contacted about.

The Chair declared the meeting closed at 8.15pm.

Signed.....

Date.....