

# Welshampton and Lyneal Parish Council

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## Draft Minutes of the Meeting of the Parish Council held on Wednesday 11 March 2026, at Welshampton Parish Hall, starting at 6.30pm

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### Formal Meeting

#### Present:

Councillors: Cllrs Karen Bland (Chair), Mike Dinsdale, Kathryn Holland, Lawrence Houghton MBE, Sheila Stringer, Chris Symes and Guy Wellsbury

Shropshire Councillor: Sarah Marston

Clerk: Carole Warner

Members of Public: None

#### 31/26 Public Participation Period

None

#### 32/26 Apologies for absence

None

#### 33/26 Minutes:

The minutes of the meeting held on 11 February 2026 were approved and signed.

#### 34/26 Disclosable Pecuniary Interests

**a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.**

Cllr Wellsbury declared an interest in items 6b iv (Planning),

**b. To consider any requests for Dispensation**

None

**c. Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

None

#### 35/26 Shropshire Council Member's Report

Cllr Marston's report was noted.

#### 36/26 Development in the Parish

**a. Decisions Received – noted**

- i. 26/00046/FUL Equestrian Facility At, Northwood Grove, Northwood, Ellesmere  
Construction of equestrian turnout and exercise area and associated works (retrospective)  
Decision: Grant Permission

**b. Applications Received**

- i. 25/04903/FUL The Church House, Welshampton, SY12 0PH  
Formation of dropped kerb.

Clerk: Carole Warner,  
Orchard Cottage,  
Rowe Lane,  
Welshampton,  
Ellesmere, SY12 0QB  
Tel.01948 710672  
email: [clerk@welshamptonandlyneal-pc.gov.uk](mailto:clerk@welshamptonandlyneal-pc.gov.uk)



It was noted no further information had been submitted to Shropshire Council.

- ii. 25/04654/FUL and 25/04655/LBC Old Breaden Hall, Breaden Heath, SY13 2LF  
Conversion of existing storage outbuilding to ancillary accommodation and associated works

It was noted additional information had been requested by Shropshire Council.

- iii. 25/04281/FUL Balmer House, Balmer, Welshampton, SY12 0PP  
Proposed field access

It was agreed not to submit a response at this time

***Cllr Wellsbury left the meeting.***

- iv. 25/02655/EIA Zone 5, Wood Lane Quarry, Spunhill, Ellesmere  
South-easterly extension to Wood Lane Quarry (Zone 5)

It was agreed not to submit a response at this time.

***Cllr Wellsbury rejoined the meeting***

- v. 25/01813/FUL Land Adjacent, Juniper Drive, Welshampton, Ellesmere,  
Erection of 3no dwellings including the formation of access

It was agreed not to submit a response at this time.

### **37/26 Parish Clerk's Report**

#### **a. LCAS renewal March 2027**

It was noted the Award Scheme had been updated in 2024 and discussion took place on the revised criteria. The Council agreed to work towards the new Gold Award.

### **38/26 Financial Matters:**

#### **a. Balances for information**

Noted.

#### **b. Outstanding accounts**

The following accounts were approved:

C Warner	£779.68
HMRC	£185.30
The Guide Association Shropshire	£48.00
A Russon	£305.00

#### **c. Appointment of Internal Auditor**

- i. Financial Year ending 31 March 2026

The Clerk advised Richard Harper had confirmed his appointment as Internal Auditor

- ii. Financial Year ending 31 March 2027

**The expression of interest was noted. It was resolved to defer appointment of an Internal Auditor until the completion of the 2025/2026 audit.**

#### **d. Bank reconciliation**

Cllr Houghton MBE reported he had agreed and signed the bank reconciliation

#### **e. Risk Management Strategy**

**It was resolved to adopt the Strategy.**

#### **f. Risk Assessment**

**It was resolved to approve the Risk Assessment.**

#### **g. Asset Register**

**It was resolved to approve the Asset Register.**

### **39/26 Climate Change, Sustainability and Biodiversity**

#### **a. Working Group**

Cllr Holland advised the Working Group had met and had discussed projects for the year. Notes of the meeting had been circulated to Councillors prior to the meeting.

It was agreed to discuss a joint project with the Welshampton CoE Primary School.

### **40/26 Parish Strategy and Action Plans**

**a. Parish Council Social Media**

Cllr Stringer confirmed the soft launch of Facebook was being progressed. General discussion took place on the Communication Strategy Implementation Plan and in particular, the next newsletter, which would focus on Parish Resilience and Emergency Planning Guidance. The Chair shared the base design of the proposed new logo.

**b. Website**

The Clerk advised she had met with the new website designers and development was being progressed

**c. Annual Parish Meeting**

It was agreed that the format of the meeting in May would be the same as recent years.

**41/26 Councillor Reports**

The Chair reported on the meeting of the Parish Hall Management Committee she had attended.

**42/26 Parish Matters**

**a. Colemere Liaison Group**

It was advised the next meeting date had changed to 13 April 2026.

**b. Police Surveys**

The recent surveys circulated by the Police were noted.

**43/26 Highways.**

Following a question from Councillors, Cllr Marston advised the latest position with highway repairs to A495 in Ellesmere and Welshampton.

**44/26 Date of future meeting and agenda items – 8 April 2026**

The Chair declared the meeting closed at 8.30pm.

Signed.....

Date.....