

Welshampton and Lyneal Parish Council

Action Plan: 1 April 2024 to 31 March 2025

Welshampton and Lyneal Parish Council aims to:

- To provide effective, efficient and accountable local government for the parish, enabling residents to be involved in the life of the community and its future development.
- To be a strong voice for residents and local businesses, working to improve the overall parish area both built and natural, while preserving the uniqueness of heritage areas.

The Council's objectives are:

- To understand and communicate the views, needs and aspirations of residents and businesses to statutory and non-governmental bodies as required.
- Increase public involvement in the community through ensuring the parish council and its activities are open, transparent and accountable to residents.
- Support local business and economic activity in the parish.
- Work with other Councils to provide safe, healthy and timely opportunities for recreation, leisure and education.
- To support the work of parish voluntary organizations through grants and practical support
- Respond to planning applications and other statutory consultations on time, ensuring that recommendations made to Shropshire Council adhere to the community plan, any statutory regulations, and the interests of the community.
- Promote, within our community, activities which support the principles of environmental sustainability and an ethical society, working with others to keep public places clean and safe.
- Ensure that Councillors and Staff have access to high quality training and development opportunities and that they meet all required standards, for example working towards achieving Quality Council status.

A Business Plan for 2021 – 2025 was adopted in July 2021 which included the principles of the Council's aims and objectives.

The Council monitors progress of the Business Plan through an Annual Action Plan. It is a 'live' document which the Parish Council updates on a regular basis, enabling the Council to track and monitor progress against the objective and timescale. The Action Plan is publicly available, so residents can also monitor progress.

To ensure the Action Plan truly represents the Parish's best interests, the Parish Council will invite the local community to participate in its development.

The Action Plan will continue to be the main way of telling you what we are doing to meet the needs of the community.

It is a two-way conversation. Please tell us what you think about it. We welcome your comments. If you require any further information that would help you understand what we are trying to achieve, please let us know.

We can also provide additional information on the issues raised in the Plan.

Welshampton and Lyneal Parish Council

Action Plan 1 April 2024 to 31 March 2025

Monitoring Report date: July 2024

Objective	Action	Timescale	Budget	Update (if appropriate)	Completed
Theme 1 - Parish Council Governance					
To improve communication between the Parish Council and residents and businesses	Keep website up to date.	On-going			
	Ensure 4 editions of Keeping YOU Informed are published. Include sections on reporting issues to Shropshire Council and the Police. Include Annual Report	On-going	Allocation of £1,5000		
	Review use of Social Media.	March		Not a method of preferred communication for residents in this Parish but used through other organisations/groups accounts to publicise activities.	
	Provide local media (press etc) information of local interest.	On-going			
	Ensure draft Minutes and Action Plan are published on website within 1 week of meeting	On-going			
To improve effectiveness of Parish Council	Review training needs of both Councillors and Clerk	October to January	To be assessed		
	Monitor criteria of LCAS.	On-going			
	Annual performance review of Clerk	March			
To ensure Council delivers value for money	Regular review of expenditure against Budget	On-going			
To increase influence / coordination in matters that impact on Parish	Awareness of local issues and invite representatives of outside agencies to Council meetings and/or round table discussions.	On-going			

Objective	Action	Timescale	Budget	Update (if appropriate)	Completed
	Attend relevant conferences and meetings	On-going		Conferences: Nature Recovery, Climate Actions	
To increase impact of Community Grant Scheme	Fund Community Grant Scheme	October to January	To be assessed		
	Active promotion of the Community Grant Scheme.	Autumn Newsletter			
	Review impact of Grants provided and review Policy	October to January			
Theme 2 - Leisure and Community					
To support and work with Welshampton Parish Hall Management Committee regarding the maintenance and development of facilities for the benefit of parishioners.	Liaise with Welshampton Parish Hall Management Committee to apply for grants to upgrade building.	On-going			
	Liaise with the Committee to identify where Council assistance could be used.	On-going		Quarterly payment of invoices.	
	Review surface and boundary issues of car park.	March		Repairs to car park surface April 2024	
To support existing community groups and work with existing communities and new housing developments to become part of the same 'community'.	Work with Shropshire Council, community groups and other bodies to promote activities.	On-going		Newsletter used as a regular vehicle.	
	Recognise the work carried out by groups and individuals on a voluntary basis through the Community Service Award	March	Allocation of £100	Award made in May 2024	
To consult with the community to identify local needs and views which can be addressed by constructive council action.	Consult and engage with the community paying particular attention to the diversity of the community.	March	To be assessed	Parish Councillors surgery planned during 2024/2025. 2 Surgeries held – positive feedback	
To ensure Broadband and Mobile Phone infrastructure is of a level to enable the community to fully access these services.	Lobby Shropshire Council and other bodies to ensure all avenues to improve services are investigated and actioned.	On-going			
	Work with Connecting Shropshire, and Airband to monitor fibre project.	September 2024		Airband project complete	
Ensure communication with local groups and businesses are continuing on regular basis	Re-establish links where necessary	September 2024			

Objective	Action	Timescale	Budget	Update (if appropriate)	Completed
Theme 3 - Parish Appearance, Environment, Public Services and Safety					
To keep roads and lanes clean for the enjoyment of parishioners and visitors.	Organise with community groups periodic litter picks.	On-going		Consider during Spring /Summer 2024. Working with Climate Change Group	
To reduce crime and to help parishioners and businesses feel better protected against crime.	Continue to work with West Mercia Police to share information on local crime and safety issues, including promotion of relevant websites. This includes inviting the Local Neighbourhood Team to monthly Council meetings when appropriate and forwarding any enquiries and concerns to them.	On-going		Meeting requested April 2024 and held. Support provided and LNT to attend local events.	
To preserve settlements' rural identity.	Provide signage that depicts the heritage, history and culture of the villages they represent.	March			
To improve local infrastructure.	Improvements to Stocks Lane Car Park	March		Dependant on CIL NF funding.	
To ensure in a diverse and rural parish, local solutions to emergencies are in place to support county and national plans.	Publicise and periodically review local community emergency plan.	March		Plan review April 2024	
To lead the community on issues related to the environment, biodiversity and climate change ensuring the Council meets its duties.	Work with local groups	On-going			
	Look to re-wild appropriate verges	On-going		Permission given by Highways.	
To ensure Colemere Countryside Park is accessible to all and well maintained	Work with Shropshire Council to enhance/maintain facilities.	On-going		Relationships re-established. Regular meetings being held.	
	Report to Shropshire Council issues of maintenance and monitor repairs.	On-going			
Emergency Plan	Ensure Plan is reviewed and updated and include community resilience.	September 2024			
Theme 4 - Highways, Transport and Access					

Objective	Action	Timescale	Budget	Update (if appropriate)	Completed
To address highways concerns of residents and businesses and seek solutions.	Work with Shropshire Council to understand planned highways maintenance works.	On-going		Meeting with Highways Manager requested and held. Good working relationship.	
	Work with Shropshire Council to identify critical areas for winter gritting.	On-going		On-going.	
	Forward any complaints about highways maintenance to Shropshire Council	On-going		Meeting with Highways Manager requested. Good working relationship but actions hindered by SC budget restrictions	
	Identify redundant and poorly maintained road markings and signage and report to Shropshire Council	March		Meeting with Highways Manager requested. Good working relationship but actions hindered by SC budget restrictions	
	Work with Shropshire Council to extend 30mph limits on lanes in Welshampton	March		1/22 Request made to SC Traffic Engineers. Follow up taking place November 2023	
	Identify road safety issues and gather evidence for West Mercia Police PCC grant application	March			
	Safety issues at Spunhill junction to be reviewed following accident	On-going		Improvement planned Summer 2024	
To seek solutions to speeding traffic	Report specific incidents to the Police and Shropshire Council.	On-going			
	Review areas of concern in the parish and work with Shropshire Council and Police to seek solutions	On-going		2/22 SC agreed to install signs for Breadon Heath	
To improve safety for pedestrians within the centre of Welshampton	Provide pedestrian crossing along the A495.	March		11/22 Agreement to location given. SC to schedule work.	
To maintain access to the countryside	Work with Shropshire Council to ensure full access of Rights of Way is maintained.	On-going		9/23 The Terrace/Lyneal Lane issues reported.	
Theme 5 - Economy and Tourism					
To improve coordination both between Parish businesses and between businesses and Parish Council.	To work with all public access building owners, businesses and committees to seek the provision of additional public services.	March			
To improve information and promotion of local facilities,	Review Welshampton Walks	March		11/8/21 Cllrs to walk and provide feedback to Clerk. To be progressed autumn 2023/winter 2024	

Objective	Action	Timescale	Budget	Update (if appropriate)	Completed
services, activities and landmarks to encourage local tourism.					
Theme 6 - Housing and Health					
To continue to comment on all key strategic planning documents and consultations that affect the Parish ensuring the Parish Council's knowledge and understanding of the local context is taken into account in decisions.	Work with Shropshire Council and other partners to ensure documents and consultations are fully understood.	On-going			
	Ensure residents are consulted to ensure parishioners views are known.	On-going			
To encourage local residents to participate in any strategic planning consultations which impact the Parish.	Publicise consultation through the Council's communication methods.	On-going			
To review the way in which the Parish Council considers and makes responses on planning applications.	Review training needs of Councillors.	On-going			
	Ensure responses are robust and clear.	On-going			
To retain quality health and social care services	Work in partnership with the relevant statutory and voluntary bodies, groups and agencies to ensure health and social care services meet residents' needs and expectations.	On-going		Review of dentistry provision required. Ellesmere Patients Group to be promoted.	