

Welshampton and Lyneal Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 10 May 2023, at Welshampton Parish Hall, starting at 7.10pm

Formal Meeting

Present:

Councillors: Karen Bland (Chair), Michael Dinsdale, Kathryn Holland, Lawrence Houghton MBE,
Chris Symes, and Guy Wellsbury
Shropshire Councillor Brian Williams
Clerk: Carole Warner.
Members of the Public: None

71/23 To elect the Chair of the Council.

Cllr Bland was unanimously elected as Chair.

72/23 Declaration of Acceptance of Office

Cllr Bland signed the Declaration of Acceptance of Office.

Cllr Chris Symes arrived.

73/23 To elect the Vice Chair of the Council.

Cllr Houghton MBE was unanimously elected as Vice Chair.

74/23 Public Participation Period:

None

75/23 Apologies for absence:

Cllrs Andrew Haydon, Sheila Stinger and Martin Withington (accepted)

76/23 Minutes

The minutes of the Meeting held on 12 April 2023 were approved and signed.

77/23 Disclosable Pecuniary Interests:

- a.** Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
Cllr Lawrence Houghton MBE advised he would leave the meeting for agenda item 13.b 1v (Planning) due to the perception of bias and predetermination.
Cllr Kathryn Holland advised she would leave the meeting for agenda item 13.b 1v (Planning) due to the perception of bias and predetermination.
- b. To consider any requests for Dispensation**
None
- c. Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
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78/23 Personnel Committee:

- a. Review Terms of Reference**
The Terms of Reference were reviewed and adopted.
- b. Receive nominations to the Committee**
Cllrs Dinsdale, Bland, Houghton and Stringer were appointed to the Committee.
- c. Appoint Chair of Committee**
Cllr Dinsdale was appointed Chair of the Committee.

79/23 Communication Task and Finish Group:

It was agreed all Councillors could be called upon for the Group.

80/23 Policy Review

It was resolved to re-adopt the following policies and procedures:

- a. Standing Orders**
- b. Financial Regulations**
- c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests**
- d. Health and Safety Policy**
- e. Scheme of Delegation**
- f. Information Request Policy**

81/23 To appoint officers and representatives to the following outside bodies:

- a. Shropshire Association of Local Councils**
It was resolved to appoint Cllr Holland.
- b. Emergency Planning Officer**
It was resolved to appoint Cllr Withington.
- c. Helicopter Noise Liaison Group**
It was resolved to appoint Cllr Haydon.
- d. Welshampton Parish Hall Committee**
It was resolved to appoint Cllr Bland and Mr Bob Richards.
- e. Wood Lane Quarry Liaison Group**
It was resolved to appoint Cllr Withington
- f. Climate, Sustainability and Biodiversity Working Group**
It was resolved to appoint Cllrs Bland, Holland, Symes and Withington.

82/23 Shropshire Council Member's Report

Cllr Williams advised the Boundary Review of Shropshire Council Wards had been agreed by all political groups but had been rejected by the Boundary Commission. The Meres Ward would be consulted on with changes impacting Harmer Hill, Welsh Frankton and Tetchill.

83/23 Development in the Parish

- a. Decisions Received:** noted
 - i. 22/01187/FUL Hampton Grove, Hampton Bank, Welshampton, SY12 OPT
Erection of agricultural building for cattle and storage shed following demolition of existing
Decision: Grant Permission
 - ii. 23/00679/FUK 4 Foxglove Close, Lyneal, SY12 OFS
Application under Section 73A of the Town and Country Planning Act 1990 for the
installation of 1.8m fence and gates
Decision: Refuse
- b. Applications Received:**
Cllrs Holland and Houghton MBE left the meeting

- i. 23/01522/FUL and 23/01523/LBC Little Mill Cottage, Colemere, SY12 0QR
Upgrade and extension of the existing annex
It was resolved to support the application subject to subject to the Ecology and Conservation Officers' recommendation.

Cllrs Holland and Houghton MBE re-joined the meeting.

c. *Place Plan Review:*

The request to review the Place Plan for the Parish was noted and would be considered at the June meeting.

84/23 Parish Clerk's Report:

a. *Complaints – annual report*

The Clerk confirmed there had been no complaints.

b. *H&S – annual report*

The Clerk confirmed there had been no issues raised.

c. *Presentation of LCAS Quality Gold Award*

It was agreed to invite SALC to the June meeting.

d. *Newsletter*

The Clerk advised she would prepare the next edition.

85/23 Financial Matters:

a. *Balances for information*

Noted

b. *Outstanding accounts*

The following payments were approved:

| | |
|--------------------------------|-----------|
| C Warner | £746.75 |
| AJ Gallagher Insurance Brokers | £1,077.70 |
| SALC | £450.57 |
| Alan Russon | £485.00 |
| K Holland | £30.00 |

c. *Reserves Policy*

It was resolved to re-adopt the policy.

d. *Renewal of Insurance Policy*

It was resolved to renew the policy.

e. *2022/23 Year End Accounts*

The Accounts were approved.

f. *Internal Audit Report*

The Internal Audit report was received and noted.

g. *Statement of Internal Control*

The prepared Statement was approved.

h. *Effectiveness of Internal Control*

The review was completed and approved.

i. *Annual Governance and Accountability Return 2022/23 Part 3*

i. *to consider the Annual Governance Statement (Section 1), complete and sign*

The responses to the Annual Governance Statement were considered, agreed, completed, and signed.

ii. *to consider Accounting Statements 2022/23 (Section 2) and sign*

The Accounting Statements 2022/23 were approved and signed

86/23 Action Plan

The Clerk advised the Action Plan was being reviewed.

87/23 Councillor Reports

Cllr Holland reported on the Biodiversity training she had attended in March. She confirmed the course will help the Working Group's activities.

Cllr Dinsdale reported that he and Cllr Symes had presented the Community Service Award to the Bonfire Committee.

Cllr Wellsbury reported that a tree surgeon was due to inspect Welshampton Churchyard.

88/23 Climate, Sustainability and Biodiversity.

a. Middle Marches Community Land Trust

The Chair reported she and Cllr Holland was due to attend a conference later that week.

b. Restoring Verges

The Chair reported Shropshire Council had agreed in principle and now consultation with the community would commence.

c. 2023 Projects

Cllr Holland advised local advertising of the Swishing event should commence.

The Chair reported progress on arrangements for the Big Green Day.

89/23 Consultation

a. DLUHC Infrastructure Levy

Cllr Dinsdale advised he was working his way through the document.

b. Solar Farms Community Benefits Funding

The document was noted.

90/23 Parish Matters

Cllr Holland reported that the repairs/replacement to the section of fencing around Colemere had been agreed by Shropshire Council. Progress with working with Shropshire Council was noted.

91/23 Highways

Cllr Withington's comments regarding the recent traffic accident at Spunhill was noted. General discussion took place, and it was agreed that the Clerk should enquire what action Shropshire Council would be taking following the accident.

92/23 Date of future meeting and to consider agenda items: 14 June 2023

93/23 To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the items of business numbered 24 and 25 as publicity would be prejudicial to the public interest by reason of the inclusion of personal/legal nature in the business to be transacted.

94/23 Planning Enforcement

The Clerk presented her report.

95/23 Pre-Planning Consultation

The Clerk presented her report.

The Chair, Cllr Bland, declared the meeting closed at 8.30pm

Signed.....

Date.....