

Welshampton and Lyneal Parish Council

**The Annual Meeting of
Welshampton and Lyneal Parish Council
will be held on Wednesday 10 May 2023
at Welshampton Parish Hall at 7.05pm
or immediately after the completion of the Annual Parish Meeting.
Press and Public Welcome
Members of the public are invited
to address the Council at the set point of the meeting.**

Agenda

1. Elect the Chair of the Council.
2. Declarations of Acceptance of Office – Councillors and Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meeting held on 12 April 2023 to be approved and signed.
7. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
 - a. Review Terms of Reference
 - b. Receive nominations to the Committee
 - c. Appoint Chair of Committee
9. To receive nominations to the Communications Task and Finish Group
10. Policy Review
 - a. Standing Orders
 - b. Financial Regulations
 - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
 - d. Health and Safety Policy
 - e. Scheme of Delegation
11. Appoint officers and representatives to the following outside bodies:
 - a. Shropshire Association of Local Councils
 - b. Emergency Planning Officer
 - c. Helicopter Noise Liaison Group
 - d. Welshampton Parish Hall Management Committee (2 representatives)
 - e. Wood Lane Quarry Liaison Group
 - f. Climate, Sustainability and Biodiversity Working Group
12. Shropshire Council Member's Report

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
Tel.01948 710672
email: clerk@welshamptonandlyneal-pc.gov.uk



13. Planning
 - a. Decisions Received: to note
 - i. 22/01187/FUL Hampton Grove, Hampton Bank, Welshampton, SY12 OPT
Erection of agricultural building for cattle and storage shed following demolition of existing
Decision: Grant Permission
 - ii. 23/00679/FUK 4 Foxglove Close, Lyneal, SY12 0FS
Application under Section 73A of the Town and Country Planning Act 1990 for the installation of
1.8m fence and gates
Decision: Refuse
 - b. Applications Received: to consider response.
 - i. 23/01522/FUL and 23/01523/LBC Little Mill Cottage, Colemere, SY12 0QR
Upgrade and extension of the existing annex
 - c. Place Plan Review – to note
14. Parish Clerk’s Report
 - a. Complaints – annual report
 - b. H&S – annual report
 - c. Presentation of LCAS Quality Gold Award – to agree
 - c. Newsletter - consider
15. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. Reserves Policy – to approve
 - d. Insurance – to consider renewal
 - e. 2022/23 Year End Accounts – to approve
 - f. Internal Audit – to review and note
 - g. Statement of Internal Control – to review and approve
 - h. Effectiveness of Internal Control – to review and approve
 - i. Annual Governance and Accountability Return 2022/23 Part 3
 - i. to consider the Annual Governance Statement (Section 1), complete and sign
 - ii. to consider Accounting Statements 2022/23 (Section 2) and sign
16. Action Plan - updates
17. Councillor Reports - *to report on meetings attended*
18. Climate, Sustainability and Biodiversity
 - a. Middle Marches Community Land Trust - update
 - b. Restoring Verges – update
 - c. 2023 Projects - updates
19. Consultation – to consider response
 - a. DLUHC Infrastructure Levy
 - b. Solar Farms Community Benefits Funding
20. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
21. Highways – *to bring to the attention of the Parish Council matters of concern*
22. Date of future meeting and agenda items – 14 June 2022
23. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the items of business numbered 24 and 25 as publicity would be prejudicial to the public interest by reason of the inclusion of personal/legal nature in the business to be transacted.
24. Planning Enforcement
25. Pre-Planning Consultation

Carole Warner,
Clerk to the Council
3 May 2023