

# Welshampton and Lyneal Parish Council

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## Minutes of the Meeting of the Parish Council held on Wednesday 8 February 2023, at Welshampton Parish Hall, starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Michael Dinsdale (Chair), Karen Bland, Andrew Haydon, Kathryn Holland, Chris Symes, Sheila Stringer and Guy Wellsbury

Shropshire Councillor: Brian Williams

Clerk: Carole Warner

Member of Public: None

#### 16/23 Public Participation Period

None

#### 17/23 Apologies for absence:

Cllrs Lawrence Houghton MBE and Martin Withington (accepted).

#### 18/23 Minutes:

The minutes of the meeting held on 11 January 202 were approved and signed following amendments that Cllr Lawrence had given his apologies which had been accepted.

#### 19/23 Disclosable Pecuniary Interests

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
- b. ***To consider any requests for Dispensation***  
None
- c. ***Members were reminded that they are required to declare any acceptance of gifts and hospitality.***

#### 20/23 Shropshire Council Member's Report

Cllr Williams advised that Shropshire Council had commissioned Ernst and Young to review the ways of working within the Council during the financial year 2023/24. This was due to a projected deficit of £51m in 2024/25. Cllr Williams explained in more detail the areas which would be reviewed.

#### 21/23 Development in the Parish

##### a. Decisions Received - noted:

- i. 22/05420/FUL 3 Foxglove Close, Lyneal, Ellesmere, Shropshire, SY12 0FS  
Erection of first floor rear extension to include juliet balcony above existing single storey  
Decision: Grant Permission

##### b. Applications Received

- i. 22/05735/VAR Development Land South Of B5063, Welshampton, SY12 0FU

Clerk: Carole Warner,  
Orchard Cottage,  
Rowe Lane,  
Welshampton,  
Ellesmere, SY12 0QB  
Tel.01948 710672  
email: [clerk@welshamptonandlyneal-pc.gov.uk](mailto:clerk@welshamptonandlyneal-pc.gov.uk)



Variation of Condition 1 (approved plans) attached to Application Reference Number:  
17/03500/REM Date of Decision: 06/11/2019

**It was resolved there were no objections**

- ii. 23/00232/FUL 5 Balmer Crescent, Hampton Bank, Welshampton, SY12 0PN  
Proposed replacement single storey side/ rear extension to accommodate ground floor wheelchair accessible bedroom/ kitchenette area, wet room showering facilities, wheelchair level access into dwelling and level access parking.

**It was resolved there were no objections**

## **22/23 Parish Clerk's Report**

### **a. Newsletter**

The Clerk advised the Winter edition would be published by the end of February.

## **23/23 Financial Matters:**

### **a. Balances for information**

Noted. The Clerk advised the traffic calming white gates had been installed the previous week. However, 2 gates had been removed and a contractor had been instructed to re-install them. The vandalism had been reported to the Police.

### **b. Outstanding accounts**

**The following accounts were approved:**

C Warner	£827.83
SALC	£60.00
Highline Electrical Ltd	£126.00

### **c. Internal Auditor 2022/23**

The Clerk advised Linda West had resigned from the position of Internal Auditor due to personal reasons. The Clerk advised she had contacted alternative auditors who were able to assist this year.

**Andrew and Janet Hankey were appointed as Internal Auditors.**

## **24/23 Policy/Statement Review**

**The following policy and statements were approved**

- a. Complaints
- b. Value for Money
- c. Performance Management
- d. Leadership in Planning for the Future of the Community.

## **25/19 Local Council Award Scheme**

**It was resolved:**

- a. To apply for the Quality Gold Award
- b. That the Parish Council publishes on line or has in place the documents, policies, procedures and records outlined in 'A guide to the Local Council Award Scheme 2021'.
- c. To instruct the Clerk to submit the completed application form to the Local Panel Co-ordinator with any additional documentation as required.

## **26/23 Climate Change, Sustainability and Biodiversity**

Cllrs Holland and Bland updated Councillors following the second meeting of the sub-group during the previous week. Cllr Holland reported on the 'Swishing' event and Cllr Bland on the 'Big Green Weekend'. Discussion also took place on the Queen's Canopy and Cllr Wellsbury agreed to investigate whether trees were still available.

It was agreed to consider payment of hall hire for the sub-group at the next Council Meeting.

## **27/23 Action Plan 2022/2023**

**a. King Charles III Coronation**

Cllr Stringer advised she had been reviewing the gifts available should the Parish Council wish to provide a memento of the occasion. There was a limited choice which made the decision more difficult. Mugs were not considered appropriate as these were presented at the Platinum Jubilee. Cllr Stringer advised the Bonfire Committee were planning an event for Sunday 7 May and she suggested a community volunteering event for the Monday. Cllr Stringer agreed to contact the Bonfire Committee for details of their event.

**b. Updates**

The Clerk reported on the following updates:

Parish Hall Car Park – repairs to the bank were scheduled for spring/summer.

Broadband – final testing was being carried out.

Colemere meeting – it was agreed to schedule a follow-up meeting.

***Cllr Haydon left the meeting.***

**28/23 Councillor Reports**

The Chair reported on SALC Chairs Networking meeting.

Cllr Bland reported on her attendance at the SALC Committee meeting.

Cllr Wellsbury reported that St Michael and All Angels Church would be holding a Plant Sale on 13 May.

**29/23 Parish Matters**

**a. Proposal from resident: Book/Goods sharing area.**

General discussion took place and it was agreed that in principle the sharing area was a good community initiative. The Clerk would contact the resident.

**30/23 Highways.**

No issues were raised.

**31/23 Date of future meeting and agenda items: 8 March 2023**

**Agenda Item:** Payment of hall hire for the Climate Change, Sustainability and Biodiversity sub-group

**32/23 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 18 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.**

**33/23 Staff Appraisal**

The appraisal was agreed. Clerk to progress follow up actions.

The Chair, Cllr Dinsdale, declared the meeting closed at 9pm.

Signed.....

Date.....