

# Welshampton and Lyneal Parish Council

---

## Minutes of the Annual Meeting of the Parish Council held on Wednesday 11 May 2022, at Welshampton Parish Hall, starting at 7pm

---

### Formal Meeting

#### Present:

Councillors: Michael Dinsdale (Chair), Karen Bland, Andrew Haydon, Kathryn Holland, Lawrence Houghton MBE, Sheila Stinger, Chris Symes, Guy Wellsbury and Martin Withington  
Shropshire Councillor Brian Williams  
Clerk: Carole Warner.  
Members of the Public: None

#### 64/22 To elect the Chair of the Council.

Cllr Dinsdale was unanimously elected as Chair.

#### 65/22 Declaration of Acceptance of Office

Cllr Dinsdale signed the Declaration of Acceptance of Office.

#### 66/22 To elect the Vice Chair of the Council.

Cllr Houghton MBE was unanimously elected as Vice Chair.

#### 67/22 Public Participation Period:

None

#### 68/22 Apologies for absence:

None

#### 69/22 Minutes

The minutes of the Meeting held on 13 April 2022 were approved and signed following the amendment to minute 56a from 6<sup>th</sup> June to 5<sup>th</sup> June.

#### 70/22 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
- b. **To consider any requests for Dispensation**  
None
- c. **Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

*It was agreed to bring forward item 16*

#### 71/22 The Queen's Platinum Jubilee Celebrations

Clerk: Carole Warner,  
Orchard Cottage,  
Rowe Lane,  
Welshampton,  
Ellesmere, SY12 0QB  
Tel. 01948 710672  
email: [clerk@welshamptonandlyneal-pc.gov.uk](mailto:clerk@welshamptonandlyneal-pc.gov.uk)



**a. Update**

Cllr Stringer advised that publication of the events was underway, and a special edition of the newsletter being issued. Risk assessments were also being prepared. An estimate of expenditure was currently £1,197.50 with income and VAT refund of £367. Cllr Stringer advised the Hall Committee had agreed to waive the hire fee as a cash bar was being provided. The Sunday entertainment had asked for a rehearsal on the Saturday, so the school field needed to be open.

***Cllr Stringer left the meeting.***

**b. Jubilee Tree**

Cllr Symes advised the tree was still to be planted and the plaque had been fixed to a more sturdier stake.

**72/22 Personnel Committee:**

**a. Review Terms of Reference**

The Terms of Reference were reviewed and adopted.

**b. Receive nominations to the Committee**

Cllrs Dinsdale, Bland, Houghton and Stringer were appointed to the Committee.

**c. Appoint Chair of Committee**

Cllr Dinsdale was appointed Chair of the Committee.

**73/22 Communication Task and Finish Group:**

It was agreed all Councillors could be called upon for the Group.

**74/22 Policy Review**

It was resolved to re-adopt the following policies and procedures:

**a. Standing Orders**

**b. Financial Regulations**

**c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests**

**d. Health and Safety Policy**

**e. Scheme of Delegation**

**f. Information Request Policy**

**75/22 To appoint officers and representatives to the following outside bodies:**

**a. Shropshire Association of Local Councils**

It was resolved to appoint Cllr Bland.

**b. Emergency Planning Officer**

It was resolved to appoint Cllr Withington.

**c. Helicopter Noise Liaison Group**

It was resolved to appoint Cllr Haydon.

**d. Welshampton Parish Hall Committee**

It was resolved to appoint Cllr Dinsdale and Mr Bob Richards.

**e. Wood Lane Quarry Liaison Group**

It was resolved to appoint Cllr Withington.

**76/22 Shropshire Council Member's Report**

Cllr Williams advised the Annual Meeting of Shropshire Council was to take place on 12 May.

**77/22 Development in the Parish**

**a. Decisions Received:** noted

- i. 22/01187/FUL Hampton Grove, Hampton Bank, Welshampton, SY12 0PT

Erection of agricultural building for cattle and storage shed following demolition of existing  
Decision: Grant Permission

- ii. 21/03292/FUL and 21/03293/LBC  
The Hollies, Colemere, SY12 0QW  
Erection of rear extension following the removal of existing conservatory, including internal remodelling and part conversion of an existing garage into an annex. (description amended)  
Decision: Grant Permission
- b. **Applications Received:** None
- c. **Applications Received:** The following submitted responses were noted.
  - i. 22/01368/VAR Development Land South Of B5063, Welshampton, SY12 0FU  
Variation of Condition No.s 1 (approved plans), 4 (Bus Stop), 2 and 5 (Landscaping) attached to planning permission 17/03500/REM dated 6 November 2019  
Response: Parish Council supports the variations to the development and has no objection to the removal of the requirement to provide a bus shelter.
  - ii. 22/01542/FUL Land Opposite Brooklyn, Hampton Wood  
Application for a purpose-built replacement stable block with additional hay loft and office-space at first floor  
Response: Parish Council has no objections to this application

#### **78/22 Parish Clerk's Report:**

##### **a. Complaints – annual report**

The Clerk confirmed there had been no complaints.

##### **b. H&S – annual report**

The Clerk confirmed there had been no issues raised.

##### **c. Meeting with Leader and Cabinet Member for Communities**

The Clerk confirmed that the meeting had been set for 25 May.

#### **79/22 Financial Matters:**

##### **a. Balances for information**

Noted

##### **b. Outstanding accounts**

The following payments were approved:

C Warner	£867.97
SALC	£425.55
A Russon	£450.00
S Stringer	£1,154.40

##### **c. Reserves Policy**

It was resolved to re-adopt the policy.

##### **e. Renewal of Insurance Policy**

It was resolved to renew the policy.

#### **80/22 Business Plan 2021/2025**

##### **a. Review**

The Clerk confirmed the budget for 2024/24 had been added.

##### **b. Action Plan 2022/23**

The updates were noted. It was agreed that some motorists including motorbikes used the rural areas to speed creating excessive noise. The PCC of West Mercia had called this vehicular anti-social behaviour. This should be followed up as one of the Parish Council community concerns.

#### **81/22 Councillor Reports**

The Chair advised he had attended the Local Policing Charter meeting and the Parish Hall Management Committee meeting.

#### **82/22 Climate, Sustainability and Biodiversity.**

Cllr Bland advised:

- She had been in contact with Dr Garratt regarding his offer of a presentation.
- The date for the Autumn event had been set for 21 September.
- Suggestions of future work included a survey to assess the baseline of sustainability of the parish, visits to residents' properties to view solar panels etc
- The pages on the Council's website should soon be available and publicised in the next newsletter.

### **83/22 Parish Matters**

#### **a. *Welshampton Book Exchange***

Although the idea was commended Councillors could not identify a safe and accessible place.

#### **b. *Colemere Countryside Heritage Site***

Following general discussion Councillors requested this be placed on the agenda for the next meeting.

#### **c. *Advertising signage***

Cllr Wellsbury advised residents had commented on advertising of a business in the parish. The Clerk agreed to seek advice from Planning.

### **84/22 Highways**

Cllr Withington advised a lane in Colemere had been closed for 2 weeks with no apparent reason. The Clerk agreed to refer this to Highways.

### **85/22 Date of future meeting and to consider agenda items:**

Wednesday 8 June 2022

The Chair, Cllr Dinsdale, declared the meeting closed at 8.15pm

Signed.....

Date.....