

# Welshampton and Lyneal Parish Council

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## Minutes of the Meeting of the Parish Council held on Wednesday 9 June 2021, at Welshampton Parish Hall, starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Michael Dinsdale (Chair), Karen Bland, Andrew Haydon, Lawrence Houghton MBE, Sheila Stringer, Chris Symes, Guy Wellsbury and Martin Withington.

Clerk: Carole Warner.

Members of the Public: None

#### 71/21 Public Participation Period

None

#### 72/21 Apologies for absence:

Shropshire Councillor Brian Williams

#### 73/21 Minutes:

The minutes of the Annual Meeting held on 19 May 2021 were approved and signed.

#### 74/21 Disclosable Pecuniary Interests

a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

**b. To consider any requests for Dispensation**

None

c. **Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

#### 75/21 Shropshire Council Member's Report

None received.

#### 76/21 Development in the Parish

**a. Planning Decisions Received:**

None

**b. Applications Received:**

None

#### 77/21 Parish Clerk's Report

**a. Newsletter**

The Clerk advised she had a few articles for the newsletter. Contributions from community groups including the Parish Hall would be requested.

**b. PCC West Mercia Annual Survey**

Clerk: Carole Warner,  
Orchard Cottage,  
Rowe Lane,  
Welshampton,  
Ellesmere, SY12 0QB  
Tel. 01948 710672  
email: [clerk@welshamptonandlyneal-pc.gov.uk](mailto:clerk@welshamptonandlyneal-pc.gov.uk)



The Clerk advised she would circulate this year's survey and collate responses for the July meeting.

#### **78/21 Financial Matters:**

**a. Balances for information**

Noted

**b. Outstanding accounts**

**The following accounts were approved:**

C Warner £614.19

HMRC £300.60

Highline Electrical Ltd £79.20

**c. Bank reconciliation**

Cllr Andrew Haydon reported he had agreed the bank reconciliation.

**d. CIL Funding**

The Clerk reported that she had not received a response to the Freedom of Information request relating to the Welshampton pedestrian crossing CIL Local project. She asked for further instructions.

**It was resolved to submit a formal complaint to Shropshire Council for not responding to requests for information about the project.**

**e. 2020/21 Year End Accounts**

The Accounts were approved.

**f. Internal Audit Report**

The Internal Audit report was received and noted.

**g. Statement of Internal Control**

The prepared Statement was approved.

**h. Effectiveness of Internal Control**

The review was completed and approved.

**i. Annual Governance and Accountability Return 2020/21 Part 3**

**i. to consider the Annual Governance Statement (Section 1), complete and sign**

The responses to the Annual Governance Statement were considered, agreed, completed, and signed.

**ii. to consider Accounting Statements 2020/21 (Section 2) and sign**

The Accounting Statements 2020/21 were approved and signed.

#### **79/21 Councillor Reports**

None.

#### **80/21 2021 Town and Parish Elections**

General discussion took place regarding the nomination process.

**It was resolved to write to the Electoral Commission and copied to the Shropshire Council local member and MP outlining the archaic process which leads to unnecessary bureaucracy. A number of issues had been highlighted and would be included in the Council's response.**

#### **81/21 Business Plan 2021/2025**

A review of the draft Plan took place and feedback to the Clerk was provided. An updated Plan and Action Plan for 2021/22 would be prepared for the next meeting.

#### **82/20 Parish Matters**

**a. Gigabit Broadband Voucher Scheme: Shropshire Council Top-Up Scheme**

Cllr Dinsdale reported the response from Openreach had been referred to Connecting Shropshire as the number of properties in the suggested project was excessive and included properties outside the parish. Connecting Shropshire had agreed and had asked Openreach to re-assess.

**b. BT Payphones Consultation: removal of Copes Lane payphone**

It was resolved that as there was no local community social need (average monthly calls 0), the payphone and kiosk should be removed.

**c. Lyneal notice board.**

Cllr Symes reported repairs had been carried out by the original installer free of charge. The Clerk had written to thank him.

**83/21 Highways**

**a. Reported issues.**

The Clerk advised that it did not appear that any further progress on reported issues had been made. General discussion took place on Lyneal residents' concerns, Shropshire Council's speed monitoring to implement 20mph restrictions by schools, the SALC/Shropshire Council meeting attended by the Clerk and the appointment of a new north areas Traffic Engineer by Shropshire Council. The Clerk agreed to progress those matters she could.

**b. West Mercia Safer Roads Grant Scheme 2021-22**

The Grant Scheme for this year was noted but supporting evidence of issues for any application was required. How to compile evidence would need to be reviewed.

**84/21 Date of future meeting and agenda items: 14 July 2021**

Agenda items: Colemere notice board and tree, traffic calming gates and Colemere board walk.

**85/21 Resolved:** That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 16, 17 and 18 as publicity would be prejudicial to the public interest by reason of the inclusion of personal. Commercial and/or legal nature in the business to be transacted.

**86/21 Residents' correspondence**

It was resolved that the Clerk would respond to residents outlining the process which had been carried out to award the Community Service Award for this year and that the recipient of the Award had agreed at the April 2021 meeting.

**87/21 Lease negotiations**

A review of the Lease was carried out and it was agreed independent legal advice would be taken.

**88/21 Shropshire Council planning enforcement actions**

The Clerk advised that Shropshire Council had re-commenced preparation for enforcement action across the county in light of the impending lifting of COVID-19 restrictions which had delayed any action for the last 15 months.

The Chair of the meeting, Cllr Dinsdale, declared the meeting closed at 9pm.

Signed.....

Date.....