

Welshampton and Lyneal Parish Council

**The Annual Meeting of
Welshampton and Lyneal Parish Council
will be held on Wednesday 19 May 2021
at Welshampton Parish Hall at 7pm**

**Press and Public Welcome
Members of the public are invited
to address the Council at the set point of the meeting.**

Agenda

1. Elect the Chair of the Council.
2. Declarations of Acceptance of Office – Councillors and Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meeting held on 14 April 2021 to be approved and signed.
7. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
 - a. Review Terms of Reference
 - b. Receive nominations to the Committee
 - c. Appoint Chair of Committee
9. To receive nominations to the Communications Task and Finish Group
10. Policy Review
 - a. Standing Orders
 - b. Financial Regulations
 - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
 - d. Health and Safety Policy
 - e. Scheme of Delegation

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
Tel. 01948 710672
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- f. Information and Data Protection
 - g. Privacy Notices
11. Appoint officers and representatives to the following outside bodies:
 - a. Shropshire Association of Local Councils
 - b. Emergency Planning Officer
 - c. Helicopter Noise Liaison Group
 - d. Welshampton Parish Hall Management Committee (2 representatives)
 - e. Wood Lane Quarry Liaison Group
 12. Resolve: The Parish Council meets the criteria to exercise the General Power of Competence.
 13. Consider and agree issuing summons and agenda for meetings electronically.
 14. Consider and agree procedures in relation to the co-option of Parish Councillors.
 15. Planning
 - a. Decisions Received: to note
 - i. 21/00105/FUL Little Mill Cottage, Colemere, SY12 0QR
Installation of open air swimming pool
Decision: Grant Permission
 - ii. 21/00350/FUL Proposed Holiday Let Unit SW Of Lyneal Moss Farm, Lyneal Lane, Lyneal
Erection of one unit of holiday let accommodation; formation of parking area and amenity space
Decision: Grant Permission
 - b. Applications Received: to consider response. (none at time of issue of agenda)
 16. Parish Clerk's Report
 - a. Complaints – annual report
 - b. H&S – annual report
 17. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. Bank Mandates – to agree signatories
 - d. Reserves Policy
 - e. Renewal of Insurance Policy - to approve
 18. Date of future meeting and agenda items – to be agreed

Carole Warner,
Clerk to the Council
12 May 2021