

Welshampton and Lyneal Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 12 August 2020, remotely by Zoom, starting at 7pm

Formal Meeting

Present:

Councillors: Andrew Haydon (Chair), Michael Dinsdale, Lawrence Houghton MBE, Sarah Jefferies, Sheila Stringer, Chris Symes, Guy Wellsbury and Martin Withington.

Clerk: Carole Warner.

Members of the Public: 1

43/20 Public Participation Period

The Chair welcomed everyone to the first remotely held meeting. Councillors were asked if they wished to ask the candidate for the vacant Councillor position any questions. Councillors did not. The candidate confirmed she met the eligibility criteria.

44/20 Apologies for absence:

Shropshire Councillor Brian Williams

45/20 Minutes:

The minutes of the Meeting held on 11 March 2020 were approved and would be signed outside the meeting.

46/20 Disclosable Pecuniary Interests

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer. Cllr Sarah Jefferies advised she would leave the meeting for agenda items 11b (Parish Council's Action Plan).

It was agreed that item 11b would be the last item of the agenda

- b. To consider any requests for Dispensation**

None

- c. Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

47/20 Virtual Meetings

- a. Addendum to Standing Orders**
- b. Virtual Meeting Protocols**

It was resolved to adopt the addendum and protocols

48/20 Shropshire Council Member's Report

Cllr Williams was not present.

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
Tel. 01948 710672
email: clerk@welshamptonandlyneal-pc.gov.uk



49/20 Parish Councillor Vacancy – Welshampton Ward

a. To confirm co-option procedures

Confirmed.

b. To consider co-option of Parish Councillor

It was resolved to co-opt Karen Bland as Councillor for Welshampton Ward

50/20 Development in the Parish

a. Planning Decisions and Responses Report

The report of all decisions received, and responses submitted by the Clerk under the adopted Scheme of Delegation was noted

b. Shropshire Council Local Plan consultation

General discussion took place.

c. Shropshire Council Housing Strategy consultation

General discussion took place.

51/20 Parish Clerk's Report

The report detailing actions and progression of projects by the Clerk under the adopted Scheme of Delegation was noted.

52/20 Financial Matters:

a. Balances for information

Noted

b. Outstanding accounts

The following accounts were approved:

C Warner	£660.34
Kensington House Tax Solutions	£96.25

c. Financial Reserves Policy

It was resolved to adopt the policy

d. 2019/20 Year End Accounts

The Accounts were approved

e. Internal Audit Report

The Internal Audit report was received and noted. Clarification on a few points had been forwarded to the Auditor. She was happy to complete the formal report.

f. Statement of Internal Control

The prepared Statement was approved.

g. Annual Governance and Accountability Return 2019/20 Part 3

i. to consider the Annual Governance Statement (Section 1), complete and sign

The responses to the Annual Governance Statement were considered, agreed, completed, and would be signed outside the meeting.

ii. to consider Accounting Statements 2019/20 (Section 2) and sign

The Accounting Statements 2019/20 were approved and would be signed outside the meeting.

53/20 Parish Council's Action Plan

a. Vehicle Activated Sign

Discussion took place on the different styles of sign and quotes/options for supply and installation.

It was resolved to accept Highline Electrical Ltd.'s option 2 to supply and install the SID/VAS.

54/20 Councillor Reports

Cllr Wellsbury reported on how the cemetery maintenance had been managed during the COVID-19 lockdown.

Cllr Symes reported on the impact from COVID-19 on Lyneal Trust's operation and finances.

Cllr Dinsdale reported that Welshampton Parish Hall was still closed for bookings.

55/20 Parish Matters

No matters of interest or importance were raised

56/20 Highways

Cllr Houghton MBE advised that the road surface issues reported in June had not been fixed. The Clerk agreed to follow up with Shropshire Council Highways.

57/20 Consultation: LGA new model member code of conduct

The Clerk advised the Society of Local Council Clerks (SLCC) had submitted a response specifically relating to town and parish councils.

It was resolved to support the SLCC's response.

58/20 Date of future meeting and to consider agenda items:

9 September 2020 to consider Colemere Boardwalk and the Ministry of Housing, Communities and Local Government planning related consultations

Cllr Jefferies left the meeting

59/20 Parish Council's Action Plan

b. Replacement Bus Shelter

General discussion took place regarding repairing or replacement of the shelter. It was agreed to seek advice on the possible longevity of the repairs compared with a complete replacement now.

The Chair, Cllr Haydon, declared the meeting closed at 8.10pm.

Signed.....

Date.....