

Welshampton and Lyneal Parish Council

**The Annual Meeting of
Welshampton and Lyneal Parish Council
will be held on Wednesday 8 May 2019
at Welshampton Parish Hall at 7pm**

**Press and Public Welcome
Members of the public are invited
to address the Council at the set point of the meeting.**

Agenda

1. Elect the Chair of the Council.
2. Declaration of Acceptance of Office by Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meeting held on 10 April 2019 to be approved and signed.
7. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
 - a. Review Terms of Reference
 - b. Receive nominations to the Committee
 - c. Appoint Chair of Committee
9. To receive nominations to the Communications Task and Finish Group
10. Policy Review
 - a. Standing Orders
 - b. Financial Regulations
 - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
 - d. Scheme of Delegation
 - e. Health & Safety Policy
11. Appoint officers and representatives to the following outside bodies:
 - a. Shropshire Association of Local Councils
 - b. Local Joint Committee or future replacement
 - c. Emergency Planning Officer
 - d. Helicopter Noise Liaison Group
 - e. Welshampton Parish Hall Management Committee (2 representatives)
 - f. Wood Lane Quarry Liaison Group
11. Member of Shropshire Council's Report

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
Tel. 01948 710672
email: clerk@welshamptonandlyneal-pc.gov.uk



12. Planning
 - a. Decisions Received: to note
 - i. 18/05580/FUL Proposed Barn Conversion At Brook Mill Farm, Northwood, Ellesmere
Conversion of traditional agricultural outbuildings to 1No dwelling, installation of septic tank and associated works
Decision: Refuse
 - b. Applications Received: to consider response
 - i. 19/01507/FUL Proposed Dwelling Plot 2 SE Of Brownlow Cottage, Welshampton
Erection of dwelling with garage and access
13. Parish Clerk's Report
 - a. Complaints – annual report
 - b. Health & Safety – annual report
 - c. Newsletter (June edition) and Annual Report – to agree content
14. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. Neighbourhood Funds - update
 - d. 2018/19 Year End Accounts – to approve
 - e. Internal Audit – to review and note
 - f. Effectiveness of Internal Control – to review
 - g. Statement of Internal Control – to review and approve
 - h. Annual Governance and Accountability Return 2018/19 Part 3
 - i. to consider the Annual Governance Statement (Section 1), complete and sign
 - ii. to consider Accounting Statements 2018/19 (Section 2) and sign
 - i. Renewal of Insurance Policy - to approve
 - j. Parishioner request for support – to consider
15. Parish Action Plan 2019/20
 - a. AEDs - update
 - b. Heritage projects – update
 - c. Colemere boardwalk and general maintenance – update
 - d. Calming measures/gates into Welshampton – updates
 - e. Emergency Planning – to identify key locations in Parish and access routes
 - f. A495/A528 Ellesmere junction
 - g. Parish Council Performance Review
16. Councillor Reports - *to report on meetings attended*
17. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
18. Highways – *to bring to the attention of the Parish Council matters of concern*
 - a. Traffic Incident Welshampton 17 April 2019
19. Date of future meeting and to consider agenda items: 13 June 2018
20. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 21 and 22 as publicity would be prejudicial to the public interest by reason of potential the inclusion of legal, personal or commercial nature in the business to be transacted.
21. To consider planning enforcement issues
22. To consider employment matters

Carole Warner,
Clerk to the Council
1 May 2019