

# Welshampton and Lyneal Parish Council

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## Minutes of the Meeting of the Parish Council held on Wednesday 13 February 2019, at Welshampton Parish Hall, starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Michael Dinsdale (Chair), Lawrence Houghton MBE, Chris Symes, Guy Wellsbury and Martin Withington  
Shropshire Councillor: Brian Williams  
Clerk: Carole Warner.  
Members of the Public: None

#### 17/19 Public Participation Period

None

#### 18/19 Apologies for absence:

Cllrs Andrew Haydon, Sarah Jefferies and Sheila Stringer (accepted)

#### 19/19 Minutes:

The minutes of the Meeting held on 9 January 2019 were approved and signed following clarification that the Lyneal Trust Chair was speaking during the Public Participation Period.

#### 20/19 Disclosable Pecuniary Interests

a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

***b. To consider any requests for Dispensation***

None

c. ***Members were reminded that they are required to declare any acceptance of gifts and hospitality.***

#### 21/19 Shropshire Council Member's Report

Cllr Williams advised the Council that he had met with the Cabinet Member for Culture & Leisure and the Leader of the Council to discuss the need to replace the Colemere board walk. It had been agreed that a CIL Local Fund application should be considered by the Parish Council. A detailed estimate of costs would need to be produced by an Officer. General discussion took place and the Parish Council was not supportive of a CIL Local application. The Council believed replacement of the board walk did not meet the CIL Local criteria as Shropshire Council had not made financial provision for maintenance since the board walk's installation. Other options for funding were discussed.

Cllr Williams gave an example of lack of funds within the Council to meet its obligations. Crowd funding was being sought to replace the two Shire Horses at Acton Scott Farm.

## 22/19 Planning

### a. **Decisions Received: Noted**

- i. 18/05242/FUL Lyneal Hall, Pikesend Lane, Lyneal, SY12 0LG  
Application under Section 73A of the Town and Country Planning Act 1990 for the conversion of agricultural building to cafe  
Decision: Grant Permission
- ii. 18/05415/FUL Balmer House, Balmer, Welshampton, SY12 0PP  
Erection of a first floor side extension  
Decision: Grant Permission

### b. **Applications Received:**

- i. 18/05580/FUL Proposed Barn Conversion At Brook Mill Farm, Northwood  
Conversion of traditional agricultural outbuildings to 1No dwelling, installation of septic tank and associated works  
**It was resolved there were no objections to the application subject to all statutory consultees conditions and recommendations being applied.**

## 23/19 Parish Clerk's Report

### a. **Annual Parish Meeting**

It was agreed to invite representatives from the Shropshire and Telford Dementia Action Alliance to give a short presentation.

### b. **SALC's Area Committee Review 2019**

**It was resolved to submit the response prepared by the Clerk.**

### c. **Newsletter – March 2019 edition**

The Clerk advised work was starting on the newsletter. It was agreed to include the Lyneal Trust flyer in the newsletter.

## 24/19 Financial Matters:

### a. **Balances for information**

**Noted**

### b. **Outstanding accounts**

**The following accounts were approved:**

C Warner	£664.06
Wem Rural Parish Council	£59.30
SALC	£200.00
NALC	£60.00

### c. **West Mercia PCC grants**

It was agreed the Clerk would obtain quotes for traffic calming gates for Welshampton.

### c. **CIL Local Fund**

**It was resolved to prepare an Expression of Interest for a pedestrian crossing in Welshampton.**

### d. **Litter picking equipment**

**It was resolved that the Clerk should purchase equipment up to £200.**

## 26/19 Parish Action Plan 2018/19

### a. **AEDs**

The Clerk advised that Community Heartbeat Trust had confirmed there are unheated cabinets with the AED contained in thermal bags available. This appeared to be the solution for Lyneal. She would obtain quotes for 3 AEDs

### b. **Heritage Projects**

The Clerk reported she had met with the local historian and would liaise with Cllr Stringer

### c. **Colemere board walk and general maintenance**

This had been covered in earlier discussions. The Clerk would seek some quotes.

**d. Broadband**

The Clerk advised she had met with Airband representatives and hoped for an update on provision for the Parish for the next meeting.

**27/19 Local Council Award Scheme**

**It was resolved:**

- i. **To apply for the Quality Gold Award**
- ii. **That the Parish Council publishes on line or has in place the documents, policies, procedures and records outlined in 'A guide to the Local Council Award Scheme 2016 Quality Award'.**
- iii. **To instruct the Clerk to submit the completed application form to the Local Panel Co-ordinator with any additional documentation as required.**
- iv. **That the Registration and Accreditation Fees of £60 and £200 be approved for payment.**

**28/19 Complaints Procedure:**

**It was resolved to re-approve the Procedure**

**29/19 Councillor Reports**

Cllr Wellsbury reported on the Plant Fayre to be held in May.

Cllr Symes reported that the Friends of Colemere had disbanded due to lack of promised action by Shropshire Council and Natural England.

**30/19 Parish Matters**

**a. Shropshire's Great Outdoor Annual Public Survey 2019**

The survey was noted.

**b. Shropshire Council Charging for Green Waste**

The proposal was noted.

The following was advised:

Cllr Withington reported the hedges had not been cut around Colemere as discussed in a previous meeting.

Cllr Withington reported on an incident at Colemere when an ambulance had been called. It had brought attention to the fact that the Ambulance Service were not aware of access routes.

**31/19 Highways**

No matters were reported.

**32/19 Date of future meeting and to consider agenda items: 13 March 2019**

Agenda items: Emergency Services and review of signage for speed limits

**33/19 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 as publicity would be prejudicial to the public interest by reason of the inclusion of potential legal/personal nature in the business to be transacted.**

**34/19 To consider planning enforcement issues**

The Clerk updated Councillors on latest developments.

The Chair, Cllr Michael Dinsdale, declared the meeting closed at 8.35pm.

Signed.....

Date.....