

Welshampton and Lyneal Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 9 May 2018, at Welshampton Parish Hall, starting at 7pm

Formal Meeting

Present:

Councillors: Andrew Haydon (Chair), Michael Dinsdale, Sheila Stringer, Chris Symes,
Guy Wellsbury and Martin Withington
Shropshire Councillor Brian Williams
Clerk: Carole Warner.
Members of the Public: One

62/18 To elect the Chair of the Council.

Cllr Haydon was unanimously elected as Chair.

63/18 Declaration of Acceptance of Office by Chair

Cllr Haydon signed the Declaration of Acceptance of Office.

64/18 To elect the Vice Chair of the Council.

Cllr Dinsdale was unanimously elected as Vice Chair.

65/18 Public Participation Period:

None

66/18 Apologies for absence:

Lawrence Houghton MBE and Sarah Jefferies (accepted)

67/18 Minutes

The minutes of the Meeting held on 11 April 2018 were approved and signed.

68/18 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
- b. **To consider any requests for Dispensation**
None
- c. **Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

69/18 Personnel Committee:

- a. **Review Terms of Reference**
The Terms of Reference were reviewed and adopted.
- b. **Receive nominations to the Committee**
It resolved to appoint Cllrs Haydon, Dinsdale, Jefferies and Stringer as members.
- c. **Appoint Chair of Committee**
Cllr Dinsdale was appointed Chair of the Committee.

70/18 Suspension of Standing Orders

It was resolved to suspend Standing Orders to allow a member of the public to speak.

A member of the public spoke in support of his planning application and answered questions from Councillors

71/18 To receive nominations to the Communications Task and Finish Group

It was resolved to appoint Cllrs Dinsdale, Haydon, Houghton MBE and the Clerk

72/18 Policy Review

a. Standing Orders

It was resolved to adopt the Clerk's recommendations on the revised model Standing Orders.

b. Financial Regulations

It was resolved to re-adopt the Financial Regulations.

c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests

It was resolved to re-adopt the Procedures for Dispensation.

d. Scheme of Delegation

It was resolved to re-adopt the Scheme of Delegation

73/18 Appoint officers and representatives to the following outside bodies:

a. Shropshire Association of Local Councils

It was resolved to appoint Cllr Houghton MBE.

b. Local Joint Committee

It was resolved to appoint Cllr Haydon.

c. Emergency Planning Officer

It was resolved to appoint Cllr Withington

d. Helicopter Noise Liaison Group

It was resolved to appoint Cllr Jefferies

e. Welshampton Parish Hall Management Committee (2 representatives)

It was resolved to appoint Cllr Dinsdale and Mr Bob Richards.

f. Wood Lane Quarry Liaison Group

It was resolved to appoint Cllr Withington and the Clerk.

74/18 Shropshire Council Member's Report

Cllr Williams reported on the re-structure of officers and answered questions on Peer Review and Highways issues.

74/18 Planning

a. Decisions Received:

- i. 18/01135/FUL Rowe Cottage , Rowe Lane, Welshampton, SY12 0QB
Erection of pole barn for fodder and farm machinery storage
Decision: Grant Permission

b. Applications Received:

- i. 18/00925/FUL Bridge House, Welshampton, SY12 0QA
Erection of workshop following demolition of existing garage
It was resolved to support the application subject to the consent being conditional that the outbuilding is ancillary to the existing dwelling.
- ii. 18/01598/FUL Orchard View, Welshampton, SY12 0PH
Erection of 1no detached dwelling
It was resolved to support the application subject to the proposal following the guidelines in the Welshampton Village Design Statement, which has been adopted by the Planning

Authority. Concerns were raised with the colours of the roof and guttering shown in the Elevations Plan 17-36-03.

- iii. 18/01759/FUL and 18/01760/LBC Hampton House Farm, Welshampton, SY12 0NR
Erection of extensions and associated alterations to include demolition of existing conservatory

It was resolved to support the application subject to the Conservation Officer's recommendations. The proposal was considered well thought out and sympathetically designed.

- iv. 18/01710/REM Tower Farm, Lyneal, SY12 0QG
Reserved matters pursuant to Outline permission reference 16/04415/OUT for for residential development of four dwellings following demolition of farm buildings to include Appearance, Landscaping and Layout

It was resolved there were no material considerations to object to the application. However, the Council considered an opportunity had been missed to take advantage of the design principles outlined in Planning Policy MD2 paragraph 3: Embrace opportunities for contemporary design solutions, which take reference from and reinforce distinctive local characteristics to create a positive sense of place, but avoid reproducing these characteristics in an incoherent and detrimental style.

- v. 18/01644/FUL Glendale, Pikesend Lane, Lyneal, SY12 0LG
Erection of extension; alteration works and erection of detached garage

It was resolved to support the application.

c. Review of Planning Consent:

- i. 17/04505/FUL Land Adjacent To Hawthorne House, Welshampton, SY12 0NP
Change of use from agricultural to equine and formation of single track
It was resolved to request enforcement action commence.
- ii. 14/02078/FUL Land At Brookmill, Hampton Wood, Ellesmere
Construction of stables, manege and temporary mobile home and change of use of land from agricultural to equestrian use

It was noted that an application relating to the site was expected to be submitted to Shropshire Council. It was agreed to make enquiries about permitted timescales of submission.

75/18 Parish Clerk's Report

a. General Data Protection Regulations

It was resolved to accept the report and recommendations.

b. Council meeting 11 July 2018

It was agreed to commence at 7.30pm

c. Newsletter May 2018

Topics were agreed.

76/18 Financial Matters:

a. Balances for information

Noted

b. Outstanding accounts

The following account was approved:

C Warner	£420.32
Wem Rural Parish Council	£48.67
Highline Electrical Ltd	£134.40

c. Street Light Conversion to LED

The quotation of £4,918 was accepted.

d. 2017/18 Year End Accounts

The Accounts were approved

e. Internal Audit Report

The Internal Audit report was received and noted. No issues had been reported by the Auditor.

f. Effectiveness of Internal Audit

The Checklist was completed with no areas of development identified

g. Statement of Internal Control

The prepared Statement was approved.

h. Annual Governance and Accountability Return 2017/18 Part 3

i. to consider the Annual Governance Statement (Section 1), complete and sign

The responses to the Annual Governance Statement were considered, agreed and completed.

ii. to consider Accounting Statements 2017/18 (Section 2) and sign

The Accounting Statements 2017/18 were approved.

i. Renewal of Insurance Policy

It was resolved to renew with Ecclesiastical

77/18 Parish Action Plan

a. Review update

Noted

b. Parish Council Performance Review

It was agreed the Clerk would collate responses for the next meeting.

c. Community Service Award

It was resolved to launch the Award with 2018's award being presented in November.

78/18 Councillor Reports

Cllr Stringer reported on the 'Our Gallant 35'

Cllr Dinsdale reported on Parish Hall Management Committee meetings.

Cllr Wellsbury reported on Welshampton Passion for Plants event.

Cllr Symes reported on the Planning Training with Ian Kilby.

79/18 Parish Matters

a. Colemere / Llangollen canal culvert

The work carried out on the culvert was considered inappropriate to its heritage nature. It was resolved to seek advice and remedial action.

b. Resident's concerns regarding removal of hedges

The concerns with removing hedges for new development were noted.

c. Diversion of Footpath 13 (part), under the provision of the Highways Act s119

It was resolved to support the diversion.

80/18 Highways

The poor response from Shropshire Council on issues reported to them was noted. The Council agreed to support Cllr Williams in improving the system.

81/18 Consultation Documents

a. Police and Crime Commissioner West Mercia – Town and Parish Council Survey 2018

Noted

b. Shropshire Council – Environmental Maintenance Grant programme

Noted

c. Shropshire Council – Walking Forum Survey

Noted

82/18 Date of future meeting and to consider agenda items: 13 June 2018

60/18 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 22 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.

61/18 To consider employment matters
Decisions relating to employment matters were made.

The Chair, Cllr Andrew Haydon, declared the meeting closed at 9.25pm.

Signed..... Date.....