

Welshampton and Lyneal Parish Council

**The Annual Meeting of
Welshampton and Lyneal Parish Council
will be held on Wednesday 9 May 2018
at Welshampton Parish Hall at 7pm**

**Press and Public Welcome
Members of the public are invited
to address the Council at the set point of the meeting.**

Agenda

1. Elect the Chair of the Council.
2. Declaration of Acceptance of Office by Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meeting held on 11 April 2018 to be approved and signed.
7. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
 - a. Review Terms of Reference
 - b. Receive nominations to the Committee
 - c. Appoint Chair of Committee
9. To receive nominations to the Communications Task and Finish Group
10. Policy Review
 - a. Standing Orders – to consider report and recommendations
 - b. Financial Regulations
 - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
 - d. Scheme of Delegation
11. Appoint officers and representatives to the following outside bodies:
 - a. Shropshire Association of Local Councils
 - b. Local Joint Committee
 - c. Emergency Planning Officer
 - d. Helicopter Noise Liaison Group
 - e. Welshampton Parish Hall Management Committee (2 representatives)
 - f. Wood Lane Quarry Liaison Group
11. Member of Shropshire Council's Report
12. Planning
 - a. Decisions Received: to note
 - i. 18/01135/FUL Rowe Cottage, Rowe Lane, Welshampton, SY12 0QB
Erection of pole barn for fodder and farm machinery storage
Decision: Grant Permission
 - b. Applications Received: to consider response
 - i. 18/00925/FUL Bridge House, Welshampton, SY12 0QA
Erection of workshop following demolition of existing garage

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
Tel. 01948 710672
email: clerk@welshamptonandlyneal-pc.gov.uk



- ii. 18/01598/FUL Orchard View, Welshampton, SY12 0PH
Erection of 1no detached dwelling
- iii. 18/01759/FUL and 18/01760/LBC Hampton House Farm, Welshampton, SY12 0NR
Erection of extensions and associated alterations to include demolition of existing conservatory
- iv. 18/01710/REM Tower Farm, Lyneal, SY12 0QG
Reserved matters pursuant to Outline permission reference 16/04415/OUT for for residential development of four dwellings following demolition of farm buildings to include Appearance, Landscaping and Layout
- v. 18/01644/FUL Glendale, Pikesend Lane, Lyneal, SY12 0LG
Erection of extension; alteration works and erection of detached garage
- c. Review of Planning Consent:
 - i. 17/04505/FUL Land Adjacent To Hawthorne House, Welshampton, SY12 0NP
Change of use from agricultural to equine and formation of single track
 - ii. 14/02078/FUL Land At Brookmill, Hampton Wood, Ellesmere
Construction of stables, manege and temporary mobile home and change of use of land from agricultural to equestrian use
- 13. Parish Clerk's Report
 - a. General Data Protection Regulations – to accept report and approve recommendations
 - b. Council meeting 11 July 2018 – to agree to commence at 7.30pm
 - c. Newsletter May 2018 – to discuss
- 14. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. Street light conversion to LED - update
 - d. 2017/18 Year End Accounts – to approve
 - e. Internal Audit – to review and note
 - f. Effectiveness of Internal Audit – to review
 - g. Statement of Internal Control – to review and approve
 - h. Annual Governance and Accountability Return 2017/18 Part 3
 - i. to consider the Annual Governance Statement (Section 1), complete and sign
 - ii. to consider Accounting Statements 2017/18 (Section 2) and sign
 - i. Renewal of Insurance Policy - to approve
- 15. Parish Action Plan 2018/19
 - a. Review updates
 - b. Parish Council Performance Review
 - c. Community Service Award
- 16. Councillor Reports - *to report on meetings attended*
- 17. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
 - a. Colemere / Llangollen canal culvert – to consider
 - b. Resident's concerns regarding removal of hedges – to consider
 - c. Diversion of Footpath 13 (part), under the provision of the Highways Act s119 – to consider
- 18. Highways – *to bring to the attention of the Parish Council matters of concern*
- 19. Consultation Documents
 - a. Police and Crime Commissioner West Mercia – Town and Parish Council Survey 2018
 - b. Shropshire Council – Environmental Maintenance Grant programme
 - c. Shropshire Council – Walking Forum Survey
- 20. Date of future meeting and to consider agenda items: 13 June 2018
- 21. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 22 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.
- 22. To consider employment matters

Carole Warner,
Clerk to the Council
2 May 2018