

Welshampton and Lyneal Parish Council

Action Plan: 1 April 2018 to 31 March 2019

Welshampton and Lyneal Parish Council aims to:

- To provide effective, efficient and accountable local government for the parish, enabling residents to be involved in the life of the community and its future development.
- To be a strong voice for residents and local businesses, working to improve the overall parish area both built and natural, while preserving the uniqueness of heritage areas.

The Council's objectives are:

- To understand and communicate the views, needs and aspirations of residents and businesses to statutory and non-governmental bodies as required.
- Increase public involvement in the community through ensuring the parish council and its activities are open, transparent and accountable to residents.
- Support local business and economic activity in the parish.
- Work with other Councils to provide safe, healthy and timely opportunities for recreation, leisure and education.
- To support the work of parish voluntary organizations through grants and practical support
- Respond to planning applications and other statutory consultations on time, ensuring that recommendations made to Shropshire Council adhere to the community plan, any statutory regulations, and the interests of the community.
- Promote, within our community, activities which support the principles of environmental sustainability and an ethical society, working with others to keep public places clean and safe.
- Ensure that Councilors and Staff have access to high quality training and development opportunities and that they meet all required standards, for example working towards achieving Quality Council status.

A Business Plan for 2018 – 2022 was adopted in April 2018 which included the principles of the Council's aims and objectives.

The Council monitors progress of the Business Plan through an Annual Action Plan. It is a 'live' document which the Parish Council updates on a regular basis, enabling the Council to track and monitor progress against the objective and timescale. The Action Plan is publicly available, so residents can also monitor progress.

To ensure the Action Plan truly represents the Parish's best interests, the Parish Council will invite the local community to participate in its development.

The Action Plan will continue to be the main way of telling you what we are doing to meet the needs of the community.

It is a two-way conversation. Please tell us what you think about it. We welcome your comments. If you require any further information that would help you understand what we are trying to achieve, please let us know.

We can also provide additional information on the issues raised in the Plan.

Monitoring Report date: 11 April 2018

Title	Issue	Action	Objective	Timescale	Budget	Update	Completed
Parish Council Governance Communication	Website	To keep website up to date.	To improve local awareness and stimulate community spirit	On-going	Included in Clerk's duties.	Website reviewed August 2017	
	Keeping YOU Informed	To ensure 3 editions are published	To improve local awareness and stimulate community spirit especially for those who cannot access the website.	On-going	Included in Clerk's duties. Budget allocation of £1,000	Home page updated February 2018 July 2017 double issue published. Annual Report included within newsletter.	
	Social Media	To investigate possibilities	To improve local awareness and stimulate community spirit	6 months	Included in Clerk's duties.	May 2018 to include reminder with crops on ROWs.	
Council improvement	To ensure the Council delivers for the community	To carry out a Performance Review on the Council	To improved effectiveness of Parish Council	3 months	Included in Clerk's duties and Council meetings.	Review document prepared for May meeting.	
	Local Council Award Scheme	To review criteria	To work towards 'Quality Gold' Level	12 months	No budgetary implications identified Included in Clerk's duties.		
Leisure and Community	To improve the range of local facilities.	To work with and assist in practical ways and through the Community Grants Scheme.	To increase capacity of groups and facilities with the aim of improving the well-being of parish residents	On-going	Budget allocation of £1,000	Parish Council representatives on Village Hall Management Committee. Cllr Dinsdale leading a review of all licences, procedures, and assets. February 2018 Grant of £1,000 to Parish Hall to assist with presentation equipment.	

Title	Issue	Action	Objective	Timescale	Budget	Update	Completed
	To promote Community involvement.	Instigate Community Service Award	To recognise volunteers involved in the community	6 months	£100	Consider first award to be presented at Great War Commemoration event in November 2018?	
	Broadband in the Parish	Monitor progress of the project 'Connecting Shropshire' as it relates to the Parish.	To ensure the maximum speed is available to residents and businesses in the Parish.	On-going	No budgetary implications	BT Openreach working in Parish October 2017. Chris Taylor (Connecting Shropshire) presentation to Council January 2018 re connection to Colemere. February 2018 Chris Taylor confirmed: <i>I'm afraid there is no further update at this stage. Please be assured we will be proactive in letting you know once there are developments.</i>	
Community Event	Great War Commemoration	To produce an exhibition and possible evening event	To commemorate all who had fallen in the 1914-1918 War and in conflicts since then	November 2018	Some budgetary implications – to be identified	Meetings commenced with Steering Group comprising of PC personnel, local residents and clergy. Separate project management documentation produced.	
Parish Safety	Emergency Services	To agree location and source funding	To install defibrillator in Welshampton	12 months	Some budgetary implications – to be identified		
	Parish Emergency Plan	To review Plan	To adopt and publish	6 months	No budgetary implications identified Included in Clerk's duties.	Volunteers requested in February 2018 newsletter. To adopt Plan in principle and personally approach residents to volunteer services. Clerk meeting with PC Crump 27 March 2018. PC Crump agreed to attend and provide information at Annual Parish Meeting 11 April 2018.	
Highways, Transport and Access	To work with the Police	Increase information on website and newsletters. Periodic PACT meetings	To reduce crime and to help parishioners and businesses feel better protected against crime.	Short term and on-going	Minimal – occasional hire of Parish Hall		
	Speeding Traffic	Continue to report specific incidents to Shropshire Council and the Police.	To ensure Shropshire Council conducts regular reviews of traffic volume and speed on the major roads through the Parish	On-going	No budgetary implications	On-going	

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Parish Appearance	Street Lights	Monitor Safer Roads Partnership enforcement		12 months	No budgetary implications	Enforcement commenced Summer 2017. To be reviewed Spring 2018	
		40mph extended to Hampton Bank		12 months	No budgetary implications	Implemented Spring 2017. Speed monitoring to be carried out by Shropshire Council September/October 2017 Results reviewed by Parish Council January 2018. Referred back to Shropshire Council and Safer Roads Partnership. SRP conducted additional monitoring February/March 2018. They have referred data back to Shropshire Council.	
		The Avenue, Colemere	Shropshire Council to repair surface	6 months	No budgetary implications	SC to be chased in April (new financial year) SC chased 4/4/18	
		Lane B5063 to Lyneal	Shropshire Council to repair surface	6 months	No budgetary implications	SC to be chased in March or when flooding subsides. SC chased 4/4/18	
		Complete conversion of SOX lights to LED	SOX lights will be discontinued. LED provide better light and cheaper running costs	6 months	Within Neighbourhood Funds	50% completed 2017/2018.	
Economic	To promote the local heritage of the Parish	To seek appropriate consents and design boards	To install interpretation boards and celebrate local heritage	6 months	Some budgetary implications – to be identified	Tumulus - Contacted landowner to advise intentions. SC agrees position on verge. Investigate Heritage Lottery Funding	
	Phone Kiosk, The Balmer	To investigate options including moving to centre of Welshampton	To make better use of asset	3 months	Yes, to be assessed	Could be moved onto new concrete base approximate cost £475 plus electrics.	
Tourism	To improve public services	To work with all public access building owners, businesses and committees to seek the provision of additional public services.	To improve coordination both between Parish businesses and between businesses and Parish Council.	12 months	To be assessed.		

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Housing and Health	To increase tourism in area	To work with others to produce Historic Churches Trail Leaflet	To celebrate the history of the local churches	12 months	Some budgetary implications – to be identified		
		Work in partnership with the relevant statutory and voluntary bodies, groups and agencies to ensure health and social care services meet residents' needs and expectations.	To retain quality health and social care services	12 months	To be assessed.		
Planning Policy	Future Development in the Parish	To resolve concerns with drainage in Welshampton. To consult with residents.	To develop a Planning Policy for the Parish.	12 months	No budgetary implications identified except for meeting room hire	Advise sought from Planning Consultant, Shropshire Council and Environment Agency. Section 101A request (Water Industry Act 1991(s101) submitted to Welsh Water October 2017. Shropshire Council Local Plan Review Preferred Options Consultation reviewed November 2017. Parish Meeting held for 6 December 2017 to consult on Preferred Options and drainage issues December 2017 Parish Council resolved to be classed as 'Countryside' under Local Plan review. Drainage issues consulted on through newsletter February 2018. Feedback from Parish Meeting and newsletter to be discussed at Annual Parish Meeting April 2018.	
Planning	Field opposite Hawthorn House	Ensure Shropshire Council carries out enforcement action	To return field to original state	6 months	No budgetary implications	Chase Planning Dept May 2017	