

# Welshampton and Lyneal Parish Council

---

## Minutes of the Meeting of the Parish Council held on Wednesday 11 October 2017, at Welshampton Parish Hall, starting at 7pm

---

### Formal Meeting

#### Present:

Councillors: Andrew Haydon (Chair), Lawrence Houghton MBE, Sheila Stringer, Chris Symes and Martin Withington.

Clerk: Carole Warner.

Members of the Public: 3

#### 141/17Public Participation Period

A resident spoke in connection with development of accommodation land close to Hawthorn House, Welshampton. He was happy for the land to be used for agriculture or equine use but the works that had been carried out were unacceptable. The resident urged the Parish Council to object to the application and request enforcement action took place. The resident considered the container to be too large for storage and should be removed. There was no need for the excavation or the bund. There was no need for the reed bed as over the last 17 years there had been no flooding issues.

#### 142/17Apologies for absence:

Cllrs Michael Dinsdale and Sarah Jefferies (accepted). Shropshire Councillor Brian Williams

#### 143/17Minutes:

The minutes of the Meeting held on 13 September 2017 were approved and signed.

#### 144/17Disclosable Pecuniary Interests

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
- b. ***To consider any requests for Dispensation***  
None
- c. ***Members were reminded that they are required to declare any acceptance of gifts and hospitality.***

#### 145/17 Shropshire Council Member's Report

Shropshire Councillor Williams was not present.

#### 146/17 Planning

##### ***a. Decisions Received: noted***

- i. 16/05017/REM Land Adj Old Shop Farm, Welshampton  
Reserved matters (Appearance, Landscaping, Layout and scale) pursuant to

14/01561/OUT for the erection of 7 dwellings

Decision: Grant Permission

- ii. 17/01768/FUL Corner Farm, Welshampton, SY12 0QA

Conversion of part of the range of traditional agricultural buildings to form a farm shop with a cafe/restaurant, a visitor centre and a caravan park with washroom facilities, associated drainage and access and conversion of part of the range of traditional agricultural buildings to be converted to form a single dwelling

Decision: Grant Permission

**b. Applications Received: to consider response**

- i. 17/04505/FUL Land Adjacent To Hawthorne House, Welshampton, SY12 0NP  
Change of use from agricultural to equine and formation of single track

**The application was reviewed and comments included: The application form and site plan were not accurate. The scale and look of the works carried out to date were not in keeping with the landscape character. There was no social or economic benefit. The proposal had an adverse impact on local amenity. It was resolved to object to the application and the Clerk was delegated to submit the response.**

- ii. 17/02279/REM Proposed Dwelling South East Of Brownlow Cottage Welshampton  
Reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline permission 14/05656/OUT for the erection of a detached dwelling (re-consultation)

**It was resolved to support the application subject to Highway's approval.**

**147/17 Parish Clerk's Report**

**a. Councillor Vacancies**

The Clerk advised she would include an article in the next newsletter.

**b. Newsletter**

The Clerk advised quotes had been received for typical mailings and they were cheaper than current production costs. Discussion took place on the inclusion of an Ellesmere Rotary flyer.

**It was resolved that the flyer, subject to prior approval by the Parish Council, could be included with the newsletter. Ellesmere Rotary would be liable for printing and inclusion costs.**

**c. Place Plan Review**

The Clerk advised Shropshire Council would be reviewing Place Plans. A new format was proposed. The Clerk advised Councillors to consider infrastructure needs.

**The Clerk advised:**

**d. Naming of new development**

The development known as Land adjacent to Old Shop Farm was to be named Rosewood Drive.

**148/17 Financial Matters:**

**a. Balances for information**

**Noted**

**b. Outstanding accounts**

**The following accounts were approved:**

C Warner	£434.02
----------	---------

Wem Rural Parish Council	£15.87
SALC	£65.00
A Russon	£335.00
Highline Electrical Ltd	£64.20

**c. Budget 2018/19**

The Clerk advised discussion would commence in November.

**149/17 Policies and Procedures**

- a. Data Protection & Information Security Policy**
- b. Record Management Policy**
- c. Information Request Policy**
- d. Staff Performance Policy and Procedure and Form**
- e. Dignity at Work Policy**
- f. Equal Opportunities Policy**
- g. Health and Safety Policy**

It was resolved to adopt all policies.

**150/17 General Data Protection Regulation**

- a. To note effective from May 2018.**

Noted

- b. To appoint Data Protection Officer**

It was resolved to appoint the Clerk as Data Protection Officer.

- c. To undertake Data Protection Audit**

It was resolved the Clerk should undertake an Audit.

**151/17 Parish Action Plan**

- a. Future development in the Parish**

The Clerk advised she had received a response from the Environment Agency. The Agency had advised the Council to request a Section 101A request (Water Industry Act 1991(s101). Shropshire Council had released the Preferred Options consultation papers of the Local Plan Review. This would be reviewed at the next meeting.

It was resolved to request a Section 101A request (Water Industry Act 1991(s101).

**152/17 Councillor Reports**

None.

**153/17 Parish Matters**

- a. Welshampton Parish Hall**

- i. Update**

The Clerk advised the AGM had taken place on Monday 9 October.

- ii. Appointment of Parish Council representative (requested by Cllrs Dinsdale, Haydon and Stringer)**

It was resolved to appoint Mr Bob Richards as one of the Council's representatives.

- b. Advertising signage in the Parish**

The Clerk advised she was awaiting a response from the landowner's agent.

- c. Hedge clippings on the highway**

The Clerk advised an article to remind land owners and residents of their responsibilities in the next newsletter.

**The following was advised:**

**d. *Tumulus***

Cllr Withington advised this landscape feature was a scheduled monument. Consideration should be given to a display board.

**e. *Enforcement***

General discussion took place on potential enforcement issues.

**f. *Street Lamp Poppies***

The Poppies were distributed.

**154/17 Highways**

**The following was advised:**

***The Avenue, Colemere***

It was considered the response from Shropshire Council stating that no further repairs to The Avenue would take place this financial year was not acceptable. The Clerk to follow this up with Highways Managers and Cabinet Member.

***Motorbike noise***

Cllr Haydon reported a noise issues with a specific motor bike that travelled along the A495.

**155/17 Date of future meeting and to consider agenda items: 8 November 2017**

**156/17 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.**

**157/17 Employment Matters**

**An employment decision was made.**

The Chair, Cllr Andrew Haydon, declared the meeting closed at 8.20pm.

Signed.....

Date.....