

# Welshampton and Lyneal Parish Council

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**There will be a meeting of the  
Welshampton and Lyneal Parish Council  
on Wednesday 8 November 2017  
at Welshampton Parish Hall at 7pm**

**Press and Public Welcome  
Members of the public are invited  
to address the Council between 7pm and 7.15pm.**

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## Agenda

1. Public Participation Period  
*An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.*
2. Apologies for absence.
3. Minutes of the Meeting held on 10 October 2017 to be approved and signed.
4. Disclosable Pecuniary Interests
  - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
  - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
5. Co-option of Parish Councillors for Welshampton Ward
  - a. To confirm co-option procedures
  - b. To consider co-option of Parish Councillors
6. Shropshire Council Member's Report
7. Planning
  - a. Decisions Received: to note
    - i. 16/05017/REM Land Adj Old Shop Farm, Welshampton  
Reserved matters (Appearance, Landscaping, Layout and scale) pursuant to 14/01561/OUT for the erection of 7 dwellings  
Decision: Grant Permission
    - ii. 17/02279/REM Proposed Dwelling South East Of Brownlow Cottage Welshampton  
Reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline permission 14/05656/OUT for the erection of a detached dwelling  
Decision: Grant Permission
  - b. Applications Received: to consider response
    - i. 17/04976/FUL Proposed Dwelling Adjacent Marcher House, Lyneal  
Erection of a single detached dwelling; alterations and modifications to existing outbuildings to provide a double car port and creation of a new access
8. Parish Clerk's Report
  - a. Newsletter – to review

- b. Local Council Award Scheme
  - i. To confirm accreditation level – Quality Standard
  - ii. To resolve: The Parish Council publishes on line or has in place the documents, policies, procedures and records outlined in ‘A guide to the Local Council Award Scheme 2016 Quality Award’.
  - iii. To instruct the Clerk to submit the completed application form to the Local Panel Co-ordinator with any additional documentation as required.
  - iv. That the Registration and Accreditation Fees of £60 and £80 be approved for payment.
- 9. Financial Matters:
  - a. Balances for information – to note
  - b. Outstanding accounts – to approve
  - c. Budget 2018/19 – initial discussions
- 10. Policies and Procedures – to review
  - a. Scheme of Delegation
  - b. Community Grants Policy
  - c. Community Engagement Policy
  - d. Consultation Strategy
  - e. Planning Application Procedures
  - f. Confirming Local Connection Policy
  - g. Planning Pre-Application Discussion Policy
- 11. Place Plan Review – to consider infrastructure requirements
- 12. Parish Action Plan:
  - a. Plan Format – to review
  - a. Future development in the Parish – update including Shropshire Council’s Local Plan Review
  - b. Foul water systems in Welshampton village – to consider course of action including application under Water Industry Act 1991 Section 101A
  - c. Lyneal Notice Board – to consider replacement
- 13. Councillor Reports - *to report on meetings attended*
- 14. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
  - a. Welshampton Parish Hall – update and receive Annual Accounts
  - b. Tumulus – to consider interpretation board
  - c. Resident’s request for a letter to support a Grant application – to consider
- 15. Highways
  - a. The Avenue, Colemere - update
- 16. Date of future meeting and to consider agenda items: 13 December 2017
- 17. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 18 and 19 as publicity would be prejudicial to the public interest by reason of the likely disclosure of commercial information.
- 18. Street Lights – to consider report and quotation.
- 19. Commercial advertising signage in the Parish - update

Carole Warner,  
Clerk to the Council  
1 November 2017