

Welshampton and Lyneal Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 13 September 2017, at Welshampton Parish Hall, starting at 7pm

Formal Meeting

Present:

Councillors: Andrew Haydon (Chair), Michael Dinsdale, Sarah Jefferies,
Sheila Stringer and Chris Symes
Clerk: Carole Warner.
Members of the Public: 6

124/17Public Participation Period

A resident spoke in connection with development of accommodation land close to Hawthorn House, Welshampton. Stone had been tipped to make an access and excavation of the land was being carried out. Various vehicles were parked on the land. The resident considered this was against the accepted use of accommodation land.

A landowner explained that he had recently purchased land with the intension of building a house. He was sorry he had upset local people. He advised he had submitted a planning application for change of use from agriculture to equine use.

A person spoke on behalf of the landowner and explained some of the background to the current position.

The Clerk explained what actions she had taken on behalf of local residents and the intervention of Shropshire Council. She advised the landowner to follow Shropshire Council's planning process.

125/17Apologies for absence:

Cllrs Lawrence Houghton MBE and Martin Withington (accepted). Shropshire Councillor: Brian Williams

126/17Minutes:

The minutes of the Meeting held on 9 August 2017 were approved and signed.

127/17Disclosable Pecuniary Interests

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
- b. To consider any requests for Dispensation**
None
- c. ***Members were reminded that they are required to declare any acceptance of gifts and hospitality.***

128/17 Shropshire Council Member's Report

Shropshire Councillor Williams was not present.

129/17 Co-option of Parish Councillors for Welshampton Ward

The Clerk advised no applications had been received.

130/17 Planning

a. Decisions Received: noted

- i. 17/02294/REM Brownlow Cottage, Welshampton, SY12 0PH
Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to 15/01305/OUT erection of 2 detached dwellings with garages to include means of access
Decision: Grant Permission
- ii. 17/03143/OUT Land Adj Oakleigh Farm, Welshampton, SY12 0PG
Outline application for the erection of one dwelling to include means of access and layout
Decision: Refuse

b. Applications Received: to consider response

- i. 17/04068/HRM Mayfield, Breadon Heath, SY13 2LG
Removal of 60m of hedgerow
It was noted this application had been approved.
- ii. 17/03894/LBC Old Hall Farm, Breadon Heath, SY13 2LF
Elevational alterations to include revised window design; gable end alteration; addition of boarding, doors and windows; enlarged summerhouse; internal re-configuration - modifications to previously approved 16/04696/LBC
It was resolved to support the application.

131/17 Parish Clerk's Report

a. Newsletter

The Clerk advised she had not purchased pre-paid envelopes as previously agreed. She was now recommending out sourcing the printing and mailing to a local company. The costs of production would be reduced as the company would utilise its mailing licence. The Clerk advised she would request quotes for typical mailings

b. Local Council Award Scheme

The Clerk advised the Council would be in a position to apply for Foundation Stage within a few weeks.

132/17 Financial Matters:

a. Balances for information

Noted

b. Outstanding accounts

The following accounts were approved:

C Warner	£438.78
HMRC	£346.60
Wem Rural PC	£27.17
SLCC	£72.33
Silver Marbles Ltd	£126.00
The Royal British Legion Poppy Appeal	£90.00

c. External Audit

The External Auditor's Report for the year ending March 2017 was noted. The Clerk confirmed she had publicised the conclusion of the Audit as instructed by the Auditors.

d. Bank Reconciliation – report by Councillor

Cllr Symes reported he had agreed and signed the bank reconciliation.

133/17 Personnel Committee

a. To agree Terms of Reference

It resolved to adopt the Terms of Reference.

b. To appoint Chair and members

It resolved to appoint Cllr Dinsdale as Chair and Cllrs Haydon, Jefferies and Stringer as members.

134/17 Policies and Procedures

a. Freedom of Information Guide

b. Complaints Procedure

c. Media Policy

d. Hospitality and Gifts Policy

e. Training Statement of Intent

f. Grievance Procedure

g. Disciplinary Procedure

Following amendments to the Complaints Procedure all documents were adopted.

135/17 Parish Action Plan

a. Future development in the Parish

The Clerk advised she had received a response from Shropshire Council's Ecology Dept but they could not assist regarding drainage capacity in Welshampton. Shropshire Council had provided a contact in the Environment Agency and the Clerk was awaiting a response to her email.

136/17 Councillor Reports

Cllr Dinsdale reported on a recent incident regarding resident's concerns with a caravan on the highway.

137/17 Parish Matters

a. Tudor Griffiths Ltd, Wood Lane: Local Liaison Group Meeting

Cllr Dinsdale reported on a positive meeting and a commitment to hold regular meetings had been given by the Company.

It was resolved that following a request from Tudor Griffiths Ltd the Clerk would take minutes of future meeting.

b. Welshampton Parish Hall

i. to consider report given by Management Committee Chair at the August Parish Council meeting

Cllr Dinsdale reported that the Chair and Bookings Administrator had resigned from the Committee. He was trying to ascertain the current position with accounts, bank account and essential Committee tasks.

The Council wished to record its thanks to the Chair and Bookings Administrator for their hard work in organising the number of improvements over the last couple of

years. The Council supported the work carried out by Cllr Dinsdale with the Committee.

- ii. *to appoint Parish Council representative(s) to the Management Committee*
It was resolved to appoint Cllr Dinsdale.

c. *Diversion of Footpath 13*

It was resolved to support Shropshire Council's proposed amendment.

d. *Lamp Post Poppies*

The Clerk advised the lamp post poppies had been received.

e. *Future use of adopted BT Phone Kiosk, The Balmer*

General discussion took place regarding options for the kiosk. It was agreed that suggestions would be requested in the next newsletter.

f. *Obstructed Rights of Way*

It was noted that a walker had recently been unable to complete one of the Welshampton Walks due to the right of way being covered with maize. It was agreed the Clerk would liaise with Shropshire Council to ensure landowners were reminded of their responsibilities.

g. *Colemere Countryside Heritage*

Following discussion, it was resolved not to contribute £2,000 to the maintenance of Colemere as Shropshire Council was not adopting a fair and equitable process as to which Councils were approached for funding.

138/17 Highways

It was noted that the repairs to The Avenue, Colemere had made the situation worse. Other repairs were noted on the lane from Spunhill to Lyneal.

139/17 Consultation

a. *Shropshire Council Parking Strategy*

Responses on Section 1 were agreed for the Clerk to submit. Although the principle of linear charging was agreed in principle the implementation and other changes proposed were not supported.

b. *Dept. for Digital, Culture, Media and Sport: A new broadband Universal Service Obligation: consultation on design*

Noted but no response to be submitted.

140/17 Date of future meeting and to consider agenda items: 11 October 2017

The Chair, Cllr Andrew Haydon, declared the meeting closed at 9.30pm.

Signed.....

Date.....