

Welshampton and Lyneal Parish Council

**There will be a meeting of the
Welshampton and Lyneal Parish Council
on Wednesday 11 October 2017
at Welshampton Parish Hall at 7pm**

**Press and Public Welcome
Members of the public are invited
to address the Council between 7pm and 7.15pm.**

Agenda

1. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
2. Apologies for absence.
3. Minutes of the Meeting held on 13 September 2017 to be approved and signed.
4. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
5. Shropshire Council Member's Report
6. Planning
 - a. Decisions Received: to note
 - i. 16/05017/REM Land Adj Old Shop Farm, Welshampton
Reserved matters (Appearance, Landscaping, Layout and scale) pursuant to 14/01561/OUT for the erection of 7 dwellings
Decision: Grant Permission
 - ii. 17/01768/FUL Corner Farm, Welshampton, SY12 0QA
Conversion of part of the range of traditional agricultural buildings to form a farm shop with a cafe/restaurant, a visitor centre and a caravan park with washroom facilities, associated drainage and access and conversion of part of the range of traditional agricultural buildings to be converted to form a single dwelling
Decision: Grant Permission
 - b. Applications Received: to consider response
 - i. 17/04505/FUL Land Adjacent To Hawthorne House, Welshampton, SY12 ONP
Change of use from agricultural to equine and formation of single track
 - ii. 17/02279/REM Proposed Dwelling South East Of Brownlow Cottage Welshampton
Reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline permission 14/05656/OUT for the erection of a detached dwelling (re-consultation)
7. Parish Clerk's Report
 - a. Councillor Vacancies

- b. Newsletter – to consider changes to production
 - c. Place Plan Review – to commence
- 8. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. Budget 2018/19 – initial discussions
- 9. Policies and Procedures – to review
 - a. Data Protection & Information Security Policy
 - b. Record Management Policy
 - c. Information Request Policy
 - d. Staff Performance Policy and Procedure and Form
 - e. Dignity at Work Policy
 - f. Equal Opportunities Policy
 - g. Health and Safety Policy
- 10. General Data Protection Regulation
 - a. To note effective from May 2018.
 - b. To appoint Data Protection Officer
 - c. To undertake Data Protection Audit
- 11. Parish Action Plan:
 - a. Future development in the Parish – update including Shropshire Council’s Local Plan Review
- 12. Councillor Reports - *to report on meetings attended*
- 13. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
 - a. Welshampton Parish Hall
 - i. Update
 - ii. Appointment of Parish Council representative (requested by Cllrs Dinsdale, Haydon and Stringer)
 - b. Advertising signage in the Parish – to agree course of action
 - c. Hedge clippings on the highway – to remind land owners and residents of their responsibilities.
- 14. Highways - update
- 15. Date of future meeting and to consider agenda items: 8 November 2017
- 16. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.
- 17. Employment Matters

Carole Warner,
 Clerk to the Council
 4 October 2017