

Welshampton and Lyneal Parish Council

**There will be a meeting of the
Welshampton and Lyneal Parish Council
on Wednesday 13 September 2017
at Welshampton Parish Hall at 7pm**

**Press and Public Welcome
Members of the public are invited
to address the Council between 7pm and 7.15pm.**

Agenda

1. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
2. Apologies for absence.
3. Minutes of the Meeting held on 9 August 2017 to be approved and signed.
4. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
5. Co-option of Parish Councillors for Welshampton Ward
 - a. To confirm co-option procedures
 - b. To consider co-option of Parish Councillors
6. Shropshire Council Member's Report
7. Planning
 - a. Decisions Received: to note
 - i. 17/02294/REM Brownlow Cottage, Welshampton, SY12 0PH
Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to 15/01305/OUT erection of 2 detached dwellings with garages to include means of access
Decision: Grant Permission
 - ii. 17/03143/OUT Land Adj Oakleigh Farm, Welshampton, SY12 0PG
Outline application for the erection of one dwelling to include means of access and layout
Decision: Refuse
 - b. Applications Received: to consider response
 - i. 17/04068/HRM Mayfield, Breadon Heath, SY13 2LG
Removal of 60m of hedgerow
 - ii. 17/03894/LBC Old Hall Farm, Breadon Heath, SY13 2LF
Elevational alterations to include revised window design; gable end alteration; addition of boarding, doors and windows; enlarged summerhouse; internal re-configuration - modifications to previously approved 16/04696/LBC

8. Parish Clerk's Report
 - a. Newsletter – to consider changes to production
 - b. Local Council Award Scheme - update
9. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. External Audit – to note
 - d. Bank Reconciliation – report by Councillor
10. Personnel Committee
 - a. To agree Terms of Reference
 - b. To appoint Chair and members
11. Policies and Procedures – to review
 - a. Freedom of Information Guide
 - b. Complaints Procedure
 - c. Media Policy
 - d. Hospitality and Gifts Policy
 - e. Training Statement of Intent
 - f. Grievance Procedure
 - g. Disciplinary Procedure
12. Parish Action Plan:
 - a. Future development in the Parish - update
13. Councillor Reports - *to report on meetings attended*
14. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
 - a. Tudor Griffiths Ltd, Wood Lane: Local Liaison Group Meeting – update
 - b. Welshampton Parish Hall
 - i. to consider report given by Management Committee Chair at the August Parish Council meeting
 - ii. to appoint Parish Council representative(s) to the Management Committee
 - c. Diversion of Footpath 13 – to agree Parish Council's support
 - d. Lamp Post Poppies – confirmation of order
 - e. Future use of adopted BT Phone Kiosk, The Balmer – to consider options
 - f. Obstructed Rights of Way – to consider action by Parish Council, in particular with the 5 Welshampton Walks.
 - g. Colemere Countryside Heritage Site – to consider Shropshire Council's letter 1 September 2017
15. Highways - update
16. Consultations:
 - a. Shropshire Council Parking Strategy (deadline 17 October)
 - b. Dept. for Digital, Culture, Media and Sport: A new broadband Universal Service Obligation: consultation on design
17. Date of future meeting and to consider agenda items: 11 October 2017

Carole Warner,
Clerk to the Council
6 September 2017