

# Welshampton and Lyneal Parish Council

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## Minutes of the Council Meeting held on Wednesday 22<sup>nd</sup> February 2017, at Welshampton Parish Hall, starting at 7pm

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### Formal Meeting

#### *Present*

**Councillors:** Chairman - Andrew Haydon, Chris Symes, Michael Dinsdale, Lawrence Houghton, Sarah Jefferies, Bob Richards, Martin Withington, Jennifer Wright

**Clerk:** Rebecca Turner

**In Attendance:** Shropshire Councillor - Brian Williams

**Members of the public:** 3

#### **17/17 Apologies for absence**

It was resolved to accept apologies received from Cllr. Standen.

#### **18/17 Disclosable Pecuniary Interests &**

No councillors had any interests to declare and no dispensation requests had been received.

#### **19/17 Dispensation Requests**

No dispensations were being sought.

#### **20/17 Public Participation Period**

The clerk read out an email from a neighbour to 3 Virginia Villas regarding her concerns with the revised application 17/00019/FUL.

#### **21/17 Minutes of previous meeting**

It was resolved to approve the minutes of the Council meeting held on 25 January 2017 and they were duly signed by the chairman.

#### **22/17 Shropshire Council Member's Report**

Cllr. Williams reported on a recent BT questionnaire regarding phone boxes. He was pleased to report that boxes in the parish will be kept. Councillor William said that he be notified that following the speed limit changes on the B5063, he had been notified that a sign had been erected on the verge by the Lyneal Lane turning

stating "Welcome to Balmer Heath". This would be replaced with a sign saying "Welcome to Hampton Bank".

## **23/17 Planning**

### **a. Decisions Received – to note**

i. 16/

### **b. Planning applications received**

i. 16/05501/MAW - Wood Lane Quarry, Ellesmere, Shropshire, SY12 OHY

Erection of 7 x 995 kW Biomass Plant

ii. 16/05731/FUL The White House, Rowe Lane, Welshampton, Ellesmere, SY12 OQD

Erection of two storey side extension following demolition of existing

ii. 17/00019/FUL - 3 Virginia Villas, Balmer, Welshampton, Ellesmere, Shropshire, SY12 OPP

Erection of part single part 2 storey rear extension following removal of existing outbuilding

### **c. Applications/decisions received after agenda was sent out – for comment/info**

None.

## **24/17 Local Plan Review**

In view of the deadline for commenting being before the next Council meeting, it was resolved to form a Strategic Planning Committee to formulate the council's comments on the Partial Local Plan Review Strategic Issues and Options document. It was further resolved that the committee would have delegated powers to determine the council's response to the consultation and submit this response. . The committee would be comprised of Cllrs. Withington (Committee Chairman), Dinsdale, Houghton, Jefferies, Richards and Symes.

## **24/17 Clerk's Report**

The Clerk reported that she had been finalising the newsletter. You

## **09/17 Financial Matters**

### **a. Budget report and bank reconciliation**

The reconciled balance on the January statement (appended) was reported to be £18444.16. The statement to be verified and signed at the next meeting when the bank statements to date are available.

### **b. Budget and precept 2017/18**

The full approved budget is appended to these minutes. It was resolved to set a precept which would give rise to a Band D equivalent charge per household that is the same as for 2016/17, this being £45.42. It was therefore resolved to set a precept for 2017/18 of £16052, which is equivalent to £45.42 per Band D equivalent household.

**c. Outstanding accounts**– it was resolved to approve the following payments, including automated payments already made:

Payee	Item	Ref	Chq. no	Net	VAT	Gross
EON	Electricity	52	DD	£54.27	£2.71	£56.98
R Turner	Salary	53	SO	£303.35	£0.00	£303.35
R Turner	Expenses	54	961	£25.30	£0.00	£25.30
Clun PC	Office expenses sharing	55	962	£108.15	£0.00	£108.15
Highline Electrical	Street light maintenance	56	963	£104.50	£20.90	£125.40

**d. Income received**

Interest (Dec & Jan) - £1.08

**10/17 Councillors' Reports**

None.

**11/17 Parish Matters**

**a. Updates on matters previously reported**

*i. Colemere Camping and Caravan Site*

Following a request to the FCO, an FCO registration certificate for the site had been provided to the council.

*ii. Updates re land at Brookmill*

The update given in the public session was noted. Clerk to contact Ian Kilby to follow up on this matter and request a meeting.

*iii. Request for meeting with Ian Kilby*

Clerk to contact Ian Kilby to follow up on this and set a date.

*iv. Wood Lane –mud on road/crossing point*

The council noted correspondence from TG regarding this matter. It was agreed to ask if the unsightly red/white temporary signs warning of the plant crossing can be replaced with black letter/white background permanent signs.

**b. New parish matters**

*i. Reports of new matters- for info only*

Council was concerned to hear that a car had been stopped near Newton bends by someone purporting to be a police officer and asking for an on the spot speeding fine.

**12/17 Parish Plan follow up**

**Speeding**

The Clerk reported that the Safer Roads Partnership will assess speeding in the

village. The clerk was asked to find out how they will measure speeds and when and what criteria will be used in deciding what equipment to use and where to site it.

**13/17 Correspondence**

- a. SALC Info Bulletins – noted
- b. Big Conversation – noted
- c. Marches Freight Strategy – Cllr. Dinsdale to comment
- d. Bus Strategy – noted
- e. Environmental Maintenance Contract re-design – noted
- f. PCC Budget Consultation – noted
- g. Town & Parish Council Forum meeting – Clerk to attend meeting on 27th Feb
- h. Commemoration of WW1 – agreed to keep this item on future agendas
- i. Invitation to nominate a Chairman to attend Buckingham Palace garden party – noted that Cllr. Haydon was nominated
- j. Keep Our Shropshire History Alive request for funds – noted
- k. Armed Forces Day 24th June
- l. NHS Future Fit Updates – noted
- m. Training on managing volunteers & Business Planning Part 2 – Clerk’s attendance agreed. Costs to be shared with other parishes

**14/17 Date of future meeting and agenda items**

Council Meeting – Wednesday 22<sup>nd</sup> February 2017.

**RESOLVED:**

*Pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussions of the following items, as they concern commercial matters (15/17) and matters relating to an individual (16/17).*

**15/17 Grounds maintenance and General Maintenance Contracts**

The tenders received were considered and it was resolved to award both contracts to Alan Russon.

**16/17 Staffing Matters – Risk Assessment of Clerk’s Office**

It was resolved to approve the Risk Assessment and to contribute £65 towards purchase of a sit-stand desk for the clerk.

Signed (Chairman).....

Dated.....