

# Welshampton and Lyneal Parish Council

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## Minutes of the Meeting of the Parish Council held on Wednesday 25 March 2015, at Welshampton Parish Hall, starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Chris Symes (Chair), Andrew Haydon, Lawrence Houghton MBE,  
Bob Richards, Martin Withington and Jennifer Wright.  
Shropshire Councillor: Brian Williams  
Clerk: Carole Warner  
Members of the Public: None

#### 32/15 Public Participation Period

None

#### 33/15 Apologies for absence:

Cllrs Caroline Hamilton and Sarah Jefferies (accepted) and Mark Standen

#### 34/15 Minutes:

The minutes of the Meeting held on 25 February 2015 were approved and signed.

#### 35/15 Disclosable Pecuniary Interests

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.  
Cllr Bob Richards declared he would be leaving the meeting for item 6biii (Planning) due to the perception of bias and predetermination.
- b. To consider any requests for Dispensation - None

#### 36/15 Member of Shropshire Council's Report

Cllr Williams updated members on the current position with the Highways contract with Ringway. The Chair reported lack of response when phoning the Council's Customer Service Team. Cllr Williams advised he would help with direct numbers of Officers.

#### 37/15 Planning:

##### ***a. Decisions Received – the following was advised:***

- i. 14/01721/OUT Land Adjacent To Oakleigh Farm, Welshampton, SY12 0PG  
Outline application for the erection of a single detached dwelling to include access, layout and scale  
Decision: Grant Permission

- ii. 14/01723/OUT Proposed Residential Development Land West Of, Stocks Lane, Welshampton  
Outline application for the erection of 2No dwellings (to include access and layout)  
Decision: Grant Permission

**b. Applications Received**

- i. 14/04589/MAW Ellesmere Sand And Gravel, Spunhill, SY12 OHY  
Extension to Wood Lane Quarry  
It was noted that no new information was available.
- ii. 14/05372/FUL Colemere Caravan Park, Colemere  
Use of land for the siting of 2no. camping pods together with existing 10no. camping pitches and 3no. caravan pitches  
It was noted that responses from Natural England and information on the access land were still outstanding. The Chair reported on the meeting with the Clerk, the agent and applicant. Members agreed they understood the proposal.

***Cllr Richards left the meeting***

- iii. 15/00697/FUL 1 St Michaels Green, Lyneal Lane, Welshampton, SY12 0QT  
Erection of a single storey extension to the north and east elevations following some demolition

**It was resolved that there were no objections to the application.**

***Cllr Richards re-joined the meeting***

- iv. 15/01096/FUL Bridge House, Welshampton, SY12 0QA.  
Erection of a two storey side extension, front porch and new pitched roof to existing conservatory

**It was resolved that there were no objections to the application.**

**38/15 Parish Clerk's Report:**

***a. Service of the summons and agenda by email (Local Government (Electronic Communications) (England) Order 2015)***

The Clerk advised she would be seeking formal confirmation from Councillors to serve the summons and agenda of meetings by email.

**39/15 Financial Matters:**

***a. Balances for Information***

**Noted and approved.**

The Clerk advised she had received notification of a price increase for the un-metered electricity supply from 1 May 2015. She was currently seeking alternative quotes.

***b. Outstanding accounts***

**The following were approved for payment.**

C Warner	£373.37
HMRC	£144.40
Information Commissioner	£35.00

***c. Bank reconciliation***

Cllr Withington reported that he had checked and agreed the Bank Reconciliation.

***d. Risk Assessment***

**It was resolved to approve the Risk Assessment**

***e. Asset Register***

**It was resolved to approve the Asset Register**

**40/15 Annual Parish Meeting 6 May 2015**

**Following discussion it was agreed to include item on the Parish Emergency Plan and the Parish Plan Actions.**

**41/15 Parish Plan 2015**

General discussion took place on the action points.

**42/15 Councillor Reports:**

None

**43/15 Parish Matters:**

**a. Wood Lane Landfill Site**

This item had been covered under Planning.

**b. Community Assets**

An email from Balfours regarding the extension of the termination period for the Licence of Stocks Lane Car Park from 2 months to 12 months was noted.

**It was resolved to withdraw the nomination of the Car Park to be placed on the Community Asset Register.**

The Clerk advised that the nomination of The Sun had been successful but the nomination of the School Playing Field had not. She would contact the Head of the Primary School to pursue options.

*The following items were advised:*

**c. Signage**

The Clerk advised that a letter regarding unauthorised Brown Tourism Signs would be issued by Shropshire Council by the end of the week.

**d. Emergency Plan**

Cllr Withington advised he would be emailing all volunteers.

**e. WI Defibrillator based at Colemere**

The Chair advised that fund raising had commenced. He passed a letter received from the WI requesting a donation from the Parish Council to the Clerk.

**f. Dog Attacks**

Incidents of recent 'dog on dog' attacks were reported. Guidance would be sought from the Dog Warden.

**44/15 Highways**

No issues were raised.

**45/15 Correspondence:**

The following correspondence was noted:

a. SALC Bulletins

**46/15 Date of next meeting and to consider future agenda items:**

Wednesday 22 April 2015

The Chair, Cllr Chris Symes, declared the meeting closed at 8.29pm

Signed.....

Date.....