

Welshampton and Lyneal Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 28 January 2015, at Welshampton Parish Hall, starting at 7pm

Formal Meeting

Present:

Councillors: Chris Symes (Chair), Caroline Hamilton, Lawrence Houghton MBE, Sarah Jefferies, Mark Standen, Martin Withington and Jennifer Wright.

Shropshire Councillor: Brian Williams

Clerk: Carole Warner

Members of the Public: 10

01/15 Public Participation Period

A resident of Colemere spoke in objection to the application at Colemere Caravan Park. She considered the application to be ambiguous and unclear to the number and type of caravans. There were fears this could lead to a bigger operation. There were also concerns about the site being on open access designated land.

A resident from Colemere spoke in objection to the application at Colemere Caravan Park. He stated there were inaccuracies in the application form. The future expansion of the business/pastime activity was a concern.

02/15 Apologies for absence:

Cllrs Andrew Haydon and Bob Richards (accepted)

03/15 Minutes:

The minutes of the Meeting held on 26 November 2014 were approved and signed.

04/15 Disclosable Pecuniary Interests

a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

Cllr Hamilton declared a bias and predetermination on item 6bv Planning

b. To consider any requests for Dispensation - None

05/15 Member of Shropshire Council's Report

Cllr Williams advised that he had nothing to report but would contribute to the meeting discussions when appropriate.

06/15 Planning:

a. Decisions Received – none received

b. Applications Received

It was agreed to bring forward item 6bii

- i. 14/05372/FUL Colemere Caravan Park, Colemere
Use of land for the siting of camping pods and traditional romany caravans/shepherds huts together with existng 10No camping pithces and 5No caravan pitches

It was considered that information needed to make an informed response was still awaited as follows:

- Responses relating to the objections raised by Natural England.
- The position of the passing place requested by Highways.

Clarification was also sought on the following:

- The location/site plan. The Council also had difficulty in understanding the site plan submitted as it was aware there are already pitches in use which are not shown.
- Part of the site is designated Open Access Land. Clarification on the requirements to operate a business of this nature on land with this designation was requested.

It was resolved to defer a response until the above information was available.

- ii. 14/04589/MAW Ellesmere Sand and Gravel, Spunhill, SY12 0HY.
Extension to Wood Lane Quarry.

It was resolved to accept the report prepared by a Colemere resident and to submit it as part of the more detailed response to be prepared by the Clerk.

- iii. 14/05537/FUL Little Mill Cottage, Colemere, SY12 0QR
Erection of single storey extension with link extension to the west elevation; reinstatement of ground floor window to north elevation.

It was resolved there were no objections to the application.

- iv. 14/05242/FUL 2 Mill Lane, Lyneal, Ellesmere, Shropshire, SY12 0LE
Erection of two storey extension to form bedroom and a detached oakframe garage

It was resolved there were no objections to the application.

- v. 14/05656/OUT Proposed Dwelling South East Of Brownlow Cottage, Welshampton
Outline application for the erection of a detached dwelling to include means of access

Cllr Hamilton left the meeting

It was resolved to object to the application for the following reasons:

- The proposal is outside the current and proposed development boundary for Welshampton.
- It is not thought appropriate to have access out on to Lyneal Lane, as that could set a precedent for further and significant development on that side of the village, on to Lyneal Road, which would be completely inappropriate and at odds with the village layout and is an area that should be protected as open green space.

Cllr Hamilton re-joined the meeting

07/15 Parish Clerk's Report:

a. Parish Plan

The Clerk advised the Plan was at the printers.

b. Transparency code for smaller authorities

The code was noted and resolved to be adopted.

c. Shrop.net website

It was resolved to close down the site except for a front page with a link to the new site.

The following was advised:

d. Newsletter

The Clerk advised the next edition would be an 8 page document due to the amount of information. It was agreed to include the questionnaire for Ellesmere Patients Group.

08/15 Financial Matters:

a. Balances for Information

Noted and approved.

b. Outstanding accounts

The following accounts were approved for payment.

C Warner	£392.03
HMRC	£208.00

c. Precept and Budget 2015/16

The Budget was approved and the Precept set for £16,000.

d. Audit Programme 2014/15

The Audit Programme was approved

e. Internal Auditor 2014/15

Linda West was appointed as Internal Auditor

09/15 Freedom of Information

a. Model Publication Scheme

It was resolved to adopt version 1.1 September 2013

b. Publication Scheme – re-approve

It was resolved to approve the prepared Publication Scheme.

10/15 Parish entry in the Ellesmere Place Plan 2015/16

It was resolved to approve the prepared Parish entry and that the Community Infrastructure Levy (CIL) priorities remained the same: To improve the facilities at the Parish Hall, Primary School, Pre-School and community car parks. The order of priority will depend on the amount of CIL received in any one year.

11/15 Financial Regulations and other Policies/Procedures

It was resolved to adopt the new Financial Regulations, Statement of Internal Control, Hospitality and Gifts Policy and Media Policy. It was resolved to adopt the amended Complaints Policy and withdraw the Community Engagement Strategy for revision.

12/15 Councillor Reports:

The Chair reported on his attendance at the Shropshire Council's Northern Planning Committee meeting where he spoke regarding the Parish Council's objection to the planning application at Brookmill.

Cllr Withington reported on his meeting with the Emergency Planning team

The Chair reported on his meeting, together with the Clerk, with NS Wheelers.

Shropshire Cllr Brian Williams left the meeting.

13/15 Parish Matters:

a. Wood Lane Landfill Site

This item had been covered under Planning.

b. Parish Hall Annual Report

It was agreed to defer this item to the next meeting. It was agreed the Clerk would clarify the Parish Hall Management Committee's obligations to present Annual Accounts to the Parish Council.

c. NS Wheelers

This item had been covered under Councillor Reports.

d. Phone boxes and Automated External Defibrillators

The Chair advised of a national Women's Institute initiative which was being considered by the local branch.

e. Community Assets

The Clerk advised the 3 applications had been submitted to Shropshire Council.

The following item was advised:

f. Signage

The matter of whether new signage erected around Colemere had been approved by the appropriate authorities would be investigated.

14/15 Highways

No issues were raised.

15/15 Consultation

a. Dept for Communities and Local Government – Parish Polls (December 2014)

It was resolved to support the proposed changes.

16/15 Correspondence:

The following correspondence was noted:

a. SALC Bulletins

b. Canal & River Trust - North Wales & Borders Partnership Members Recruitment email 23 December 2014

17/15 Date of next meeting and to consider future agenda items:

Wednesday 25 February 2015

The Chair, Cllr Chris Symes, declared the meeting closed at 8.55pm.

Signed.....

Date.....