

# Welshampton and Lyneal Parish Council

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## Minutes of the Meeting of the Parish Council held on Wednesday 22 January 2014, at Welshampton Parish Hall, starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Chris Symes (Chair), Caroline Hamilton, Sarah Jefferies, Bob Richards  
Martin Withington and Jennifer Wright  
Clerk: Carole Warner  
Members of the Public: None

#### 01/14 Public Participation Period

None

#### 02/14 Apologies for absence:

Lawrence Houghton MBE (accepted) and Shropshire Councillor Brian Williams

#### 03/14 Minutes:

The minutes of the meeting held on 18 December 2013 were approved and signed.

#### 04/14 Disclosable Pecuniary Interests

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
- None

#### 05/14 Member of Shropshire Council's Report

The Chair reported on Cllr Williams response to the letter from Department of Communities and Local Government in connection with the National Planning Policy Framework and Shropshire Council's SAMDev.

#### 06/14 Planning:

##### *a. Decisions Received -*

- i. 13/02964/FUL & 13/02965/LBC Old Hall Farm, Breaden Heath, SY13 2LF  
Renovation of existing farmhouse to include erection of extension; conversion of outbuildings to form ancillary accommodation, staff accommodation, self contained living accommodation to include erection of extension to form garaging and stabling  
Decision: Grant Permission
- ii. 13/04642/FUL 2 Lyneal Mill Cottage, Mill Lane, Lyneal, SY12 0LE  
Erection of a single storey rear extension to provide kitchen/diner with

replacement balcony over, erection of new chimney stack and amendments to porch

Decision: Grant Permission

**b. Applications Received**

None received

**c. Parish Entry in Ellesmere and Surrounding Area Place Plan 2014/2015**

It was resolved to submit the draft document prepared by the Clerk with minor amendments. The CIL priorities for the year were agreed as: to enhance facilities at the Parish Hall, Primary School and Pre-School, to reduce speeding traffic, and to improve/add to street furniture.

**07/14 Parish Clerk's Report:**

**a. North Committee SALC Constitution – to review**

It was agreed that the Constitution was badly written and therefore could not be supported.

**b. Newsletter – next edition**

The Clerk advised the aim was to issue the newsletter by 1<sup>st</sup> March.

**08/14 Financial Matters:**

**a. Balances for Information**

Noted and approved.

**b. Outstanding accounts**

The following accounts were approved for payment.

C Warner	346.46
Wem Rural PC	47.64
St Michael & All Angels PCC	175.00

**c. Budget 2014/2015**

It was resolved to approve the Budget with an expenditure of £13,865 and set a Precept of £12,686.

**d. Internal Auditor and Audit Plan**

It was resolved to re-appoint Linda West as Internal Auditor and approve the Audit Plan.

**09/14 Councillor Vacancy**

Members were reminded that the deadline for co-option was 31 January 2014.

**10/14 Re-approve Freedom of Information Publication Scheme Guide**

It was resolved to re-approve the Guide

**11/14 Parish Plan:**

**a. Refresh of the Parish Plan**

The draft questionnaire was reviewed and amendments noted.

**b. Meres and Mosses Landscape Partnership Scheme Projects**

**i. Spring Project – walking leaflets**

The Chair advised that the leaflets had been reviewed and amendments were being worked on by the designer.

**12/14 Councillor Reports:**

None

**13/14 Parish Matters:**

**a. Sports Court New Equipment**

The Chair advised two quotes had been received for the fencing but no further action would take place until the refresh of the Parish Plan had been completed.

**b. Community Transport in Parish**

The Clerk reported that volunteers had come forward. The Chair thanked Cllr Wright for recruiting these volunteers.

**c. Wood Lane Landfill Site**

It was noted that Tudor Griffiths Ltd had confirmed that Cell 6 had closed and Cell 7 had opened.

**d. Stocks Lane Car Park**

Following the meeting with Mr Tim Perkins in December a draft Licence had been received. Amendments were to be reported back to Mr Perkins.

**e. Footpath Inquiry**

The Chair and Cllr Withington reported on the Inquiry held that day.

**Also advised:**

**f. Walking and Cycling Weekend**

It was advised that the event would be held over the weekend of 12 and 13 April 2014. A planning meeting would be held with all parties involved on 30 January.

**g. New path from Colemere car park**

It was noted that a meeting with Shropshire Council and other interested parties had been arranged for 31 January.

**14/14 Highways**

**a. Update**

Nothing to report.

**15/14 Correspondence:**

The following correspondence was noted:

- a. SALC Bulletins

**16/14 Date of next meeting and to consider future agenda items:**

Wednesday 26 February 2014

The Chair, Cllr Chris Symes, declared the meeting closed at 8.45pm.

Signed.....

Date.....