

Welshampton and Lyneal Parish Council

**The Annual Council Meeting of
Welshampton and Lyneal Parish Council
will be held on Thursday 18 May 2017
at Welshampton Parish Hall, at 7.30pm**

Press and Public Welcome

Members of the public are invited to address the Council between 7.30-7.45pm

R Turner

Rebecca Turner

Clerk to the Council, 12th May 2017

Agenda

1. Election of Chairman & receipt of Chair's Declaration of Acceptance of Office
2. Election of Vice Chairman
3. Declarations of Acceptance of Office from all councillors – to confirm receipt
4. Apologies for absence
5. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
6. Public Participation Period

An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
7. Minutes of meeting held on 26th April 2017 – to approve and sign
8. Co-option of councillors – to consider any applications received for the 3 vacant seats on Welshampton ward
9. Annual Review of Policies, Procedures & Committees
 - a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct & Dispensation Procedure re Pecuniary Interests
 - d. Complaints Policy
 - e. FOI Policy
 - f. Hospitality and Gifts Policy
 - g. Media Policy
 - h. Data Protection & Information Security Policy
 - i. Record Management Policy
 - j. Training Statement of Intent
 - k. Risk Assessment, Assets Register & Insurance
 - l. To consider if there is a need for any committees and to appoint members and determine TOR
 - m. General Power of Competence – to consider adopting this power
10. To appoint officers and representatives to the following outside bodies:
 - a. SALC

- b. LJC
 - c. Emergency Planning Officer
 - d. Helicopter Noise Liaison Group
 - e. Welshampton Parish Hall Management Committee
 - f. Wood Lane Quarry Liaison Group
11. Planning Applications
- a. Decisions Received – to note**
 - i. 16/04551/FUL - Proposed Residential Development Land West Of, Stocks Lane, Welshampton, Proposal: Erection of an open market dwelling; detached double garage; creation of access drive with visibility splay.
Decision: Grant Permission
 - b. New Applications Received – to consider response**
 - i. 17/01903/FUL - Cheyne Walk, Lyneal Lane, Lyneal, Ellesmere, Shropshire, SY12 0QQ
Proposal: Erection of single storey extension to rear elevation
12. Clerk's Report
13. NHS Future Fit Update
14. Financial Matters
- a. Approval 2016/17 End of Year Accounts and Annual Return:**
 - Internal Auditor Report
 - Section 1 - Annual Governance Statement of Annual Return
 - End of year budget report, bank reconciliation and variances
 - Section 2 – Accounting Statements of Annual Return
 - b. Income received – to note**
 - c. Outstanding accounts – to approve**
15. Councillors' Reports - to report on meetings attended
16. Parish Matters - to bring to the attention of the Parish Council matters of interest or importance and provide updates on matters previously reported
- a. Matters previously reported - updates**
 - i. Land at Brookmill
 - ii. Speeding – update & actions arising including VAS sign purchase
 - iii. Repairs to Stocks Lane, car park
 - b. New matters to report**
 - i. Request for speed traps on The Balmer
 - ii. Noise from TG depot
17. Dates of future meetings and to consider agenda items
- Wednesday 28th June 2017– next Council meeting**
- Meeting dates for remainder of 2017/18 – to agree**
- Item to be considered with exclusion of press and public*
18. Recruitment of Clerk
- Appointment of locum clerk
 - Appointment of permanent clerk – to agree particulars of post and process/timescale for recruitment